



Notes

Annual SORA Business Meeting

Monday, October 22, 2018; 12:00 pm – 4:00 pm, Atrium 7

Attendance sheet attached as Appendix A, Ed Wengrowski (New Jersey) participated via phone

11:50 - 12:30 (Meet & Greet) Lunch Provided in Conference Room

12:30 - 12:45 Welcome and Member Introductions (Mary Clark (VT), *President*)

12:45 - 1:05 President's Remarks (Mary Clark)

- It's been an honor to serve this past year
- Appreciate a great executive team and Board, great participation in monthly meetings
- Thanks to our long-time Captains of Industry and our new members this past year (Bio-Microbics, Infiltrator, Jet, Orenco, Presby Environmental, Roth MultiTank, Salcor, Norweco, Premier Tech Aqua, Eljen, new Clearstream, Geomatrix, NESCI)
- Thanks to NOWRA and our continued participation at the conference and discussions on hot topic issues that came up this year
- Thanks to the EPA Decentralized Team, Heidi, Zach, Gaida and contractor Ryan Campbell, and EPA MOU Partners and their work and support of our industry
- Thanks to all of our members who make our listserv so valuable and take the time to support our committee/EPA MOU efforts

1:05 - 1:15 A Year in Review – SORA's 2018 Accomplishments (Mary Clark)

Two main focuses

1. Rolling out new regulator membership application and fees for the first time.
 - i. This was a very big effort. (Amanda Clark and Jeremy Simmons did most of this work.) A big part was to get SORA into the various state vendor/payment systems with specific paperwork. Several other Board members reached out to states in their EPA Region.
 - ii. Jeremy will review details of 2017 vs 2018 membership, but I can say we cover most states, plus added county regulators, tribal, Canada, and new COI members.
2. Supporting EPA MOU Partner efforts related to:
 - i. SepticSmart Week – material development (tool kit, infographics, posters), promotion by members, SORA developed Proclamation
 - ii. Water Finance Center – [Onsite learning module](#) just came out.
 - iii. MOU Partners Priorities – SORA is listed as lead for their Priority #4 and helping with other priorities. Priority #4 is “Leverage existing funding mechanisms for decentralized systems – Identify and share information on options to fund systems”
 1. Share information on applications and case studies of CWSRF and green project reserve;
 2. Identify and share information on innovative funding initiatives to better fund and serve communities; and



3. Collaborate on the WIRFC learning module

Other accomplishments:

- a. SORA's strategic plan and goals (to be discussed later)
- b. New SORA policies
 - i. Posting to website;
 - ii. Use of listservs;
 - iii. Waiver of membership fee (in development)
- c. SORA submitted comments on EPA Clean Water Act Coverage of "Discharges of Pollutants via a Direct Hydrologic Connection to Surface Water"
- d. Website development and updates

1:15 -1:25 SORA's Future

- President Elect – Matt Pace (OK) Region 6 Board Member will be voted in as President later today
- Continued support of MOU Partner priorities
- Need more committee members/new chairs, Treasurer
- Standing -Committees: Strategic Planning, Conference/Business Planning and Membership
- Bylaw changes:
 - i. Propose add separate category of membership for non-profits and federal members;
 - ii. Consider 1 paid membership per state where fee can be waived

1:25 - 1:30 Website Updates (Ann D'Alfonso (KS), *Member*)

Website has been functioning all year and has been updated a number of times. It has a page for signing up for membership and we will develop more functions to make the website more useful for members and COIs.

1:30 - 1:40 SORA Special Recognition (Chuck Cousino (CO), *Past President*)

1:40 - 1:50 Break

1:50 - 2:20 Business Meeting

- ❖ Election of Regional Board Representatives
 - Region 3 (Steven Krieg (MD), current rep.) **Reelected**
 - Region 6 (Matt Pace (OK), current rep.) **Reelected**
 - Region 8 (Chuck Cousino (CO), current rep.) **Reelected**
 - Region 9 (Chris Edwards (KY), current rep.) **Reelected**
- ❖ Treasurers Report (Amanda Clark (CT), *Region 1 Board Member*)
 - Review 2018 budget
 - Review proposed 2019 budget

Budget is doing well. Regulator and COI membership fees have created a sustainable



funding mechanism for SORA.

- ❖ Secretary's Report (Jeremy Simmons (WA), *Region 10 Board Member*)

Member list updates should be available for use as a 2019 list but Jeremy will try to get them earlier than that if possible.

2:20 – 2:40 Committee Reports

- ❖ Strategic Planning Committee (Mary Clark)

We did not meet this year but we did make progress on our strategies and objectives

- We monitored policy trends, CWSRF comments, GWPC
- Created Policy Committee – we hope to recruit new members at conference
- Website development and rollout – done
- Quarterly Newsletter/email updates – only 2 sent this year, look to improve
- New listserv up and running
- New go-to-meeting account for board and committee meetings
- Appoint outreach person to COI – Ed Wengrowski NJ Pinelands
- Regional meetings with Board representatives – happening in some areas like Regions 1, 8, and 10 we would like to expand to all regions to bring more communication and understanding of needs
- Inventory of members
- EPA MOU partners work

- ❖ Membership Committee (Jeremy Simmons, *Secretary*)

Committee has not met. Need to get a new Chair and more members for this Committee. This committee needs to be:

- Working to make membership renewal easy
- Developing outreach material
- Working on policies (with Policy Committee?)
- Working with States' procurement offices/business offices to get them (or us) setup for membership.

- ❖ Conference Committee (Matt Pace, *President-Elect*)

Will begin working with NOWRA Planning Committee as they start meeting to plan 2019 conference.

2:40 – 2:50 New Business (Open to member comment)

Board to Committee Members: If you are listed on a committee but can't serve, let the committee chair or a Board member know and we'll get your name taken off the list.

[Topic Change]

Marcia Degen (Virginia Dept. of Health)- Chesapeake Bay states are working on a data sharing program. They have no place to store data. Each state submits reports but there is no place to put this mutual data. Could the SORA website be the/a place to store this data?

Q -How much data? A- Relatively small. 5 mb reports and then excel reports.

Q- could google drive work? OR an Access dashboard?

A- If data is in a finalized form then the SORA website is perfect for that. But google drive or something else would be best if the data will be manipulated.



[Topic Change]

We have had issues with communicating with Captains of Industry (COIs). We have named Ed Wengrowski as the COI liaison, which seems to have helped significantly since.

Dick Bachelder is the COI chair, Sheryl Irvin is backup. They have been busy but they are keeping up.

Q- Have we figured out a way for COI to ask questions of SORA members? Do COIs have access to the SORA listserv?

A- COIs don't get access to the listserv. They have their own listserv. We have planned to have a joint listserv for both to have access to. We could have the communications committee (yet to be established) moderate this listserv.

Q- Have we asked SORA members what their baseline data capacity is? A- No.

[Topic Change]

Waivers –we have issued a handful of waivers to members that cannot get agencies to pay. We want to require these members to serve on a committee or in some other way in exchange for the waiver.

[Topic Change]

Q- Is SORA planning on developing more white papers (as they have in the past)? A- Yes, the plan is to start doing that in 2019 or 2020.

2:50 – 3:50 Open discussion with Captains of Industry (COI) regarding membership and benefits

Adjournment of Annual Business Meeting

3:50 – 4:00 **Board meeting**

President/At Large **Mary Clark** (VT), Past President/Region 8 **Chuck Cousino** (CO), Region 6/President Elect **Matt Pace** (OK), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Steven Krieg** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Green = Present

Red = Absent

- Election of President-Elect

Election of Matt Pace to President position by Board

Board Vote –Unanimous

Matt Pace is SORA President

Discussion: Nomination of now vacant President Elect position.



Motion to Nominate Eric Folks as President Elect: Chuck Cousino

Seconded: Mary Clark

Ayes: Mary Clark, Chuck Cousino, Matt Pace, Amanda Clark, Jeremy Simmons, Mike Mettler, Chris Edwards

Nays: Eric Folks

Passes

Executive Board Vote to approve overage on SORA banner of \$60. (Note: no motion required)

Unanimous –Passes.

SORA Board

Board of Directors 2017-2018

<i>Representative Area</i>	<i>Member</i>	<i>3 Year Term Expiration</i>
Region 1	Amanda Clark (CT)	2019
Region 2	Ed Wengrowski	2020
Region 3	Steven Krieg (MD)	2018
Region 4	Steven Berkowitz (NC)	2019
Region 5	Mike Mettler (IN)	2020
Region 6	Matt Pace (OK)	2018
Region 7	Eric Folks (MO)	2019
Region 8	Chuck Cousino (CO)	2018
Region 9	Chris Edwards (KY)	2018
Region 10	Jeremy Simmons (WA)	2020
Canada	Derek Smith	2017
Tribal	Michael Bolt (NC Cherokee)	2019
At Large	Mary Clark (VT)	2020

Officers *(1 Year Term, unless otherwise noted)*

President	Mary Clark (VT)	2018
President-Elect	Matt Pace (OK)	2018
Past President	Chuck Cousino (CO)	2018
Secretary	Jeremy Simmons (WA)	2019
Treasurer	Amanda Clark (CT)	2019

Standing Committees *(5-member, 2 Year Term, elected by Board)* **denotes Committee Chair*

Strategic Planning	*Mary Clark (VT), Amanda Clark (CT), James Cruver (COI-Salcor), Nick Noble (COI-Orengo)
Conference Planning	*Matt Pace (OK), Mike Mettler (IN), Chuck Cousino (CO), Eric Folks (MO), Sheryl Ervin (COI-Bio-Microbics), Dick Bachelder (COI-Infiltrator)
Membership	*Jeremy Simmons (WA), Chris Edwards (KY), Steven Krieg (MD), Dick Bachelder (COI-Infiltrator)



Ad Hoc Committees *(Indefinite Term)*

Captains of Industry (COI)	*Dick Bachelder (Infiltrator), all other COI members
Sustainability	*Amanda Clark (CT), Chuck Cousino (CO), Ann D'Alfonso (KS), Jim Bell (COI-Bio-Microbics), Mike Mettler (IN), Dick Bachelder (COI-Infiltrator)
Retirees	*Ed Corriveau, Russ Martin

SORA Business Meeting - Sign in sheet

Name	Affiliation		
Mary Clark	VT		
Chuck Cousino	Colorado CDPHE		
Amanda Clark	CT DPH		
Randy Trox	Oregon DEQ		
Jeremy Simmons	Washington DOH	Retired	2
Dave Cotton	Michigan DEQ	Regulators	29
Jeanne Allan	Presby Environmental	Captains	14
Paul Spina	NEIWPC	EPA	3
Ed Corriveau	PA - Retired		48
Chris Kumnick	GA - DPH		
Rachael Smith	ID - DEQ		
Ali Baadiyan	AZ DEQ		
Linneth A Lopez	AZ DEQ		
David Lentz	Infiltrator Water Technologies		
Jon Kaiser	Infiltrator Water Technologies		
James Heckman	ND Public Helath		
Mike Mettler	IN SDH		
Annamaria De Sanctis	PA DEP		
Janice Vollero	PA DEP		
Ed Swanson	AZ OWAC		
Jake Garrett	ACDEHSA (Arizona County Regulator)		
Joelle Wirth	Coconio Co Public Works, AZ		
Denise H Wright	IN SDH		
Robert Beers	Utah DEQ		
Jason Henderson	Geomatrix Systems		
Eric Folks	Missouri Dept of Health		
Bruce Stone	Roth IND (COI)		
Mary Barnes	Missouri Dept of Health		
Jim Cruer	Salcore Inc		
Zach Lowenstein	US EPA		
Sheryl Ervin	BioMicrobics		
Jim King	Eljen		
Dick Bachelder	Infiltrator Water Technologies		
Rachel Marlett	KS Dept of Health & Env		
Marie-Christine Bilanger	Premier Tech Aqua		
Greg Graves	Norweco / COI / NOWRA		
Tonya Bear	ADEC		
Brandon Montgomery	Minn. Pollution Control Agency		
Brett Wieber	Norweco, Inc.		
Joseph Soulia	Orenco Systems, Inc		
Gaida Mahgoub	US EPA		
Catherine Allen	US EPA		
Duncan Welch	Mississippi State Dept of Health		
Marcia Degen	VA Dept of Health		
Lance Gregory	VA Dept of Health		

Chris Edwards
Nicholas Huber
Matt Pace

Kentucky DPH
Oklahoma Dept of Environmental Quality
Oklahoma Dept of Environmental Quality