



SORA Board Meeting Minutes

December 4, 2018

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO) (**Ann D'Alfonso** sitting in for **Eric Folks**), Region 9 **Chris Edwards** (KY), **Tribal Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of November meeting minutes and annual meeting minutes

Motion to approve November meeting minutes: Chuck Cousino

Seconded: Ann D'Alfonso

Mary Clark and Ed Wengrowski Abstained

Passes

Annual Business Meeting approval vote delayed until January meeting due to undone edits.

3. Executive Committee Reports

- a. Presidents report: (Matt)

Have sent out committee members lists to committee chairs

Plan to put a welcome message up on website

Previous meeting minutes posted to website

- b. Treasurers Report (Amanda)

\$5327 in checking

\$11995 in savings

Waiting on NOWRA expenses to come in, expect about \$3500

Working on 2019 membership rollout

2018 conference COI billing has gone out.



Amanda will follow up with Ed Wengrowski and Dick Bachelder but plans to send out 2019 COI billing soon.

i. SORA Bank Account

Did not move bank account (to new bank) since we are currently invoicing.

Discussion: we could have a committee look at our options. We could have anyone look into it. Right now we can add people to our account without them being present.

c. Secretary Report (Jeremy)

Working to catchup on minutes and to update the member list.

4. Standing Committee Reports:

a. Membership (Chris)

i. Update from first meeting

1st meeting only one committee member showed up. Brainstormed ideas to encourage membership

Looked at splitting the nation up into geographic regions to work on

Will meet again by early January

ii. Status of Dues Waiver Policy

Will assign this to the Policy Committee

b. Conference Planning (Chuck)

Not much yet. Conference will be in Loveland Colorado Basically on hold until February/March when NOWRA committee planning starts up.

5. COI Report (Dick)

Ed reports- Ed and Amanda met with Dick and COIs. COIs are concerned that they only hear from SORA when we ask for support. Looking to add a few pictures from the 2018 conference.

Ideas to address this:

- Update COIs with link to meeting minutes



- Joint COI/Regulator Listserv with COIs
- Board Correspondence to COIs, Ed Wengrowski

Discussion: Working on policy Re: joint listserv

There is some carryover (unspent) in the website's budget, we could use this to add some functionality to the website. Ann will work with web developer on this.

6. Ad hoc Committee Reports:

a. Website (Ann)

i. Status of website development items

Have posted Tank Talk, doing updates on Regional representatives, all meeting notes posted. Expect that we'll want to archive 2018 notes once we have 2019 notes to post

b. Retirees (Ed)

No report

7. New Business:

a. 2019 Budget approval

Estimated 2019 income is \$18,000. Discussion on details.

Motion to approve the budget as Treasurer shared and the Board reviewed: Amanda Clark

Seconded: Chuck Cousino

None opposed

Approved

b. Representative for MOU Partnership

Need a Board member to represent SORA on the MOU Partnership

Matt Pace will be SORA rep. Amanda Clark will serve as backup.

8. Old Business:

a. Status of NESC data sharing report (should be available by end of 2018)

Is SORA website the right place for this data? SORA website is not good for manipulation of data. Google drive or somewhere on the cloud is probably best place for the data to be worked on. If there is a lot of data involved it may be impractical to store even the finished



data on the SORA website. Steven Berkowitz will follow up and let the Board know if there is still a question about this.

b. Review of Strategic Plan

9. Action Item Review:

a. Communication with members and COIs

Ed Wengrowski (or Matt Pace) will communicate with COIs letting them know when the meeting notes are available.

10. Adjourn

Motion to Adjourn: Ann D'Alfonso

Amanda Clark: Seconded

None Opposed

Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): January 8, 2019; February 5, 2019; March 5, 2019. All meetings will start at 2:30 P.M. EST.