



SORA Board Meeting Minutes

April 2, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** **Ann D’Alfonso proxy**(CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D’Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of March meeting minutes

Motion to approve March minutes with revisions: Chuck Cousino

Seconded: Ann D’Alfonso

None opposed

Passes

3. Executive Committee Reports
 - a. Presidents report: (Matt)

- i. EPA MOU Conference Call March 6

Partners discussed report that they are working on. Different teams are working on different items. Septic Smart team is getting materials to be ready before September.

Partners will report out on their tasks.

- ii. NESC Report “Onsite Wastewater Installation Assessment”

Discussion: NESC report has been received. Board should review it. We need to decide how to share the report with members. If it’s on the website



nonmembers will have easy access to it. We could send it on the listserv to ensure nonmembers don't have easy access. There are issues with some States' data. We will discuss distribution and messaging around this study at the May Board meeting.

b. Treasurers Report (Amanda)

Ann reports: new due date for 2019 membership is May 1ST. COIs have not renewed:
NSF: waiting to hear back
Clearstream: say they have never heard of us
Norweco: we haven't heard back from them

Amanda has forwarded this list to Dick

\$16000 -saving
\$11000 -checking
We need to pay the bill from the 2018 Conference

Motion: Approve Amanda to pay outstanding invoice from 2018 conference: Chuck Cousino
Seconded: Eric Folks
None opposed
Passes

Secretary Report (Jeremy)

123 members of 219 have paid. Board would like to see the list of who hasn't paid. Jeremy and Amanda will provide that.

4. Standing Committee Reports:

a. Membership (Chris)

Still reaching out to states. AZ looks like they will join.

Idea: We could make a separate listserv devoted to installer training. This would be a clearing house for installers' training.

Discussion: some states have associations that do this training. They may not like the idea of states getting involved in training, which they make money from.

i. Summary of March 15 meeting

b. Conference Planning (Chuck)



i. Summary of March 19 NOWRA planning meeting

\$245 Reduced (regulator rate)

\$295 Full price

We decided on a Sunday afternoon slot for the SORA business meeting.

May have a full track on Septage from NAWT

NEHA director has been invited to talk.

ii. Dues waiver policy

Committee developed draft policy. It is ready for review/approval.

Discussion: when do we need it to be approved and posted? Before May 1st?

There's no reason to make a May 1st deadline.

Motion approve Dues waiver policy: Matt Pace

Seconded: Ann D'Alfonso

Eric abstained

None opposed

Passes

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:

a. Website (Ann)

Met with web designer to discuss improvements. COI of the month banner display is a lot of work each month. The designer and Ann are going to work on making it easier to change.

Taking down EPA Tank Talk

Thinking about adding a tab to the EPA Decentralized MOU

Will post Dues Waiver Policy

Will clean up COI page to make it sharp and crisp



Will update SORA member page so that regions and members' contact info is visible only after clicking a dropdown. This will make this page much cleaner and shorter.

We could put a short video on our main page, this is getting popular on many web pages. We would need to scope and budget this to decide if this is what we want to do.

We need to plan our future updates strategically and keep thinking about where we are going.

b. Retirees (Ed)

No update

c. Policy (Chuck)

i. Update from meeting

No update

7. New Business:

a. New committees: board and committee draft document-UPDATED

This document has been updated and is ready for posting.

8. Old Business:

a. Review of Strategic Plan

9. Action Item Review:

a. January and February meeting minutes

b. Communication with members and COIs

10. Adjourn

Motion to adjourn: Ann D'Alfonso

Seconded: Travis Sterner

Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): May 7, 2019; June 4, 2019. All meetings will start at 2:30 P.M. EST.