



SORA Board Meeting Minutes

January 8, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace (OK)**, Past President/At Large **Mary Clark (VT)**, Region 8 **Chuck Cousino (CO)**, Region 1/Treasurer **Amanda Clark (CT)**, Region 10/Secretary **Jeremy Simmons (WA)**, Region 2 **Ed Wengrowski (NJ)**, Region 3 **Travis Sterner (MD)**, Region 4 **Steven Berkowitz (NC)**, Region 5 **Mike Mettler (IN)**, Region 7 **Eric Folks (MO)**, **Ann D'Alfonso served as proxy** Region 9 **Chris Edwards (KY)**, Tribal **Michael Bolt (NC Cherokee)**, **Canadian Provinces Derek Smith (Manitoba)**.
Invited Guests: **Dick Bachelder (COI Rep.)**, **Sheryl Ervin (COI Rep. back-up)**, **Ed Corriveau (Retirees)**, **Ann D'Alfonso (KS)**

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of December meeting minutes and annual meeting minutes

Motion approve business meeting minutes: Chuck Cousino

Seconded: Chris Edwards

None opposed

Approved

Motion to approve December Board meeting minutes: Chris Edwards

Seconded: Chuck Cousino

None opposed

Approved

3. Executive Committee Reports

- a. Presidents report: (Matt)

Feb 13th, Matt will attend EPA decentralized MOU conference call

- b. Treasurers Report (Amanda)

We invoiced all regulators and COIs, it seems to be going good. Will cut off membership by April 1st.



Amanda will send the Board a treasure's report to review.
Will pay for accounting software in January.

Discussion: what about regulators that received a dues waiver in 2018? Their waivers will last through 2019. It is limited to 1 waiver/state. Are waived members required to serve on a committee? We tell them that are supposed to but we haven't held them to that. There are 2-3 that have waivers and aren't on a committee.

c. Secretary Report (Jeremy)

Updating list for 2019. Plan to send out a revised 2019 list in February.

4. Standing Committee Reports:

a. Membership (Chris)

Will focus on reaching out to big states that aren't currently members for recruitment.

Q: is Board interested in allowing one county level person per state to get reduced rate at conference? Discussion –as SORA's revenue from membership becomes predictable/reliable we would like to do more to provide reduced rates to SORA members, including county level members, for the conference. More of this discussion to come.

Ideas:

- Have a couple of SORA-only sessions at the conference.
- Bring back meetings with regional EPA reps.

Discussion: county level regulator access to listserv. Do non-voting members have access to post questions to the listserv? After discussion Board decided to table discussion.

i. Status of Dues Waiver Policy –assigned to policy committee

b. Conference Planning (Chuck)

No conversation yet. Will probably start planning in February. Will start looking at day/time for SORA business meeting.

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:



a. Website (Ann)

Updated posted meeting notes. Looking at archiving 2018 meeting minutes in March 2019. Need a 2019 message from the President. Will update officers/terms on the web.

We added a box on the membership form for COIs.

Planning to work with Dick to make sure COIs know when they are the COI of the month and ensure we are communicating well with them.

Are we creating a combined COI/regulator listserv? Yes, we need to work on the listserv policy to include the COIs. We also need to send notice to regulators to give them plenty of warning.

b. Retirees (Ed) no report

c. Policy Committee (Chuck)

Committee hasn't met yet. Will work on Dues Waiver Policy first

7. New Business:

a. Finished data from Chesapeake Bay report

No report

b. New committees

All committees have contacted their members (except Policy, which will happen soon)

8. Old Business:

a. Review of Strategic Plan

Still to come

9. Action Item Review:

a. Communication with members and COIs

Dick is working with COI committee and Ed to make sure that communications are happening as they should.

10. Adjourn

Motion to Adjourn: Ann D'Alfonso
Seconded: Chuck Cousino



Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): February 5, 2019; March 5, 2019. All meetings will start at 2:30 P.M. EST.