



SORA Board Meeting Minutes

July 2, 2019

2:30 PM Eastern Standard Time

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Board Roll Call: President Region 6 Matt Pace (OK), Past President/At Large **Mary Clark (VT)**, Region 8 Chuck Cousino (CO), Region 1/Treasurer Amanda Clark (CT), Region 10/Secretary **Jeremy Simmons (WA)**, Region 2 **Ed Wengrowski (NJ)**, Region 3 Travis Sterner (MD), Region 4 Steven Berkowitz (NC), Region 5 **Mike Mettler (IN)**, Region 7 Eric Folks (MO), Region 9 **Chris Edwards (KY)**, Tribal **Michael Bolt (NC Cherokee)**, Canadian Provinces Derek Smith (Manitoba).

Invited Guests: **Dick Bachelder (COI Rep.)**, **Sheryl Ervin (COI Rep. back-up)**, **Ed Corriveau (Retirees)**, Ann D'Alfonso (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of previous meeting minutes
 - Motion made by: Amanda Clark Seconded by: Chuck Cousino
3. Executive Committee Reports
 - a. Presidents report: (Matt)
 - i. EPA Decentralized MOU Conference Call



- Guida Mahgoub is moving on from the EPA wastewater position.
- Septic Smart is still scheduled for September.
- Talked about the EPA grant money that was used to work in the Alabama Black Belt.
- Groundwater Protection Council provided a presentation to inform others what they are doing regarding the MOU. Presentations will be made available when Matt receives them.

ii. NESC Survey

- This has been put out on the web and everyone is encouraged to fill out the survey.

b. Treasurers Report (Amanda)

- 3 people paid today, but 13 people are being removed from the listserv.
- Amanda has sent out the spreadsheet identifying who is being removed as well as an aging summary report. Ed Corriveau and 5 folks from Virginia are working with us to retain their membership.
- Checking: \$10,113.53 Savings: \$21,148.63
- Amanda is going to look into finding a new bank to meet our needs of having multiple members in different areas to have access to the account.

c. Secretary Report (Jeremy)

- No comment on this due to Jeremy's absence.

4. Standing Committee Reports:

a. Membership (Chris)

- No comment on this due to absence.

b. Conference Planning (Chuck)

- SORA Fees: Eric Casey stated rates may be raised approximately \$25.00 per person. SORA is looking to stipend \$100.00 per regulator instead of \$75.00 as was done in the past. We will be billed for up to 30 individuals and \$3,000.00 will be the maximum amount SORA will be billed regardless of attendance.
- Sheryl Ervin, Jeanie Allen, and Dick Bachelder is working together to get a food budget together.
- Social Event – Eric Casey was going to look into getting SORA an adequate area. Eric will follow up with Chuck.
- Chuck will look into getting a phone secured for the meeting.



- Nominations for “outstanding service” awards need to be submitted to Chuck or Matt.
- Nominations for a President Elect should also be submitted to Chuck or Matt.

5. COI Report (Dick)

- No comment on this due to Ed W. absence.

6. Ad hoc Committee Reports:

a. Website (Ann)

- Ann is going to send out information (Google Analytics???) regarding how the website is working and what group of people are viewing the site.
- Ann met with Dave (website designer) to improve our website for our COIs. There is money in the budget for this.
- Clearstream has been removed and NSF has been added to the website.

b. Retirees (Ed)

- No comment due to Ed C’s absence

c. Policy (Chuck)

i. Review SOP #4

- Discussion regarding the SOP #4 was made and revisions were documented by Chuck. Motion made to approve the changes.
- Motion: Steven Berkowitz Seconded: Amanda Clark

7. New Business: Strategic plan review

- Strategic plan review will be moved to next meeting.
- Amanda will be involved in the EPA Decentralized Workforce Meeting at the NEHA conference in Nashville, TN.
- Steven stated the first meeting regarding the EPA manual update is coming up.

8. Old Business:

9. Action Item Review:

10. Adjourn



- Motion: Chuck Cousino Seconded: Amanda Clark

Future Meeting Dates for 2019 (First Tuesday of each month): August 6, 2019; September 3, 2019. All meetings will start at 2:30 P.M. EST.