



SORA Board Meeting Minutes

July 7, 2020

2:30 PM Eastern Standard Time

Board Roll Call:

Region 1/Treasurer: Amanda Clark (CT), Region 2: Stephen Marshall (NY),
Region 3: Travis Sterner (MD), Region 4: Chris Edwards (KY), Region 5: Mike Mettler (IN),
Region 6/Secretary, Past President: Matt Pace (OK), Region 7: Rachel Marlett (KS)
Region 8: Chuck Cousino (CO), Region 9: Vacant, Region 10/President: Jeremy Simmons (WA), At Large: Marcia Degen, Tribal: Michael Bolt (NC Cherokee), Canadian Provinces: Derek Smith (Manitoba)

Invited Guests: Dick Bachelder (COI Rep.), Sheryl Ervin (COI Rep. back-up), Ed Corriveau (Retirees), Ann D'Alfonso (KS)

Green = Present; Red = Absent

1. Review/edit meeting agenda
2. Approval of May and June meeting minutes

*Motion to approve May meeting minutes - Chuck C.; Second – Marcia D.; voice vote; **Motion passes***

*Motion to approve June meeting minutes with suggested changes – Chris E.; Second – Jeremy S.; voice vote; Matt P. abstains; **Motion passes***

3. Executive Committee Reports
 - a. President's report: (Jeremy)
 - i. Communications

1. Discuss recent communications

- a. Conference Survey Results

Chuck C. to set up Conference Planning Committee meeting after the NOWRA Planning meeting

Action Item: Jeremy S. and Amanda C. to evaluate GoTo Meeting as a platform for SORA Annual Business Meeting

2. Identify any needed or anticipated communications



a. Remaining dues for 2020

*Motion to extend deadline for annual dues to August 31 – Chuck C.;
Second – Marcia D.; voice vote; **Motion passes***

b. Treasurer's Report (Amanda);

Accounts could change once banks open for regular business; SORA is looking to change banking institution to better serve the organization (i.e., electronic authorization, etc.); COVID-19 caused some issues in communicating with other banks.

c. Secretary's Report (Matt);

No report

4. Standing Committee Reports:

a. Membership (Chris);

b. Conference Planning (Chuck);

The board discussed the results of a survey regarding how many members could attend the annual SORA/NOWRA conf. this fall. Roughly 75% of respondents indicated that they most likely would not be able to attend the conf. due to COVID-19 issues. The board discussed various options available.

*Motion by Chuck C., Second by Chris E. to hold this year's annual meeting through a virtual meeting format. **Motion was unanimously approved.***

c. Strategic Planning (Travis)

We still need to get in touch with Mary Clark. She will be a key committee member in the review/update to our Strategic Plan;

Action Item: *Amanda indicated that she would reach out.*

5. COI Report (Dick);

Industry remains very busy

6. Ad hoc Committee Reports:

a. Website (Ann)

b. Retirees (Ed);

c. Policy (Chuck);

7. New Business:



a. *Amanda inquired as to what other states are doing about on site inspections. Most indicated that they are restricted in some fashion:*

i. *No overnight stays*

ii. *Standard CDC precautions in place*

iii. *Pre-inspection forms required to be submitted*

Discussed the possibility of a listserv survey to find out how COVID-19 has effected/changed the standard protocol for inspections. That information would then be distributed to our membership. Marcia indicated that she would draft the survey questions; all other members to provide comment.

8. Old Business:

a. EPA Partners Call; The board needs to decide who will attend and sign as the SORA rep. (typically this is a member from a state closest to D.C.)

i. *Marcia indicated that she is planning to attend if meeting is actually held and no travel restrictions are in place.*

9. Action Item Review:

10. Adjourn

Future Meeting Dates for 2020 (First Tuesday of each month): July 7, 2020. August 4, 2020. September 1, 2020. October 6, 2020. November 3, 2020. December 1, 2020. All meetings will start at 2:30 P.M. EST.