



# SORA Board Meeting Minutes

September 1, 2020

2:30 PM Eastern Standard Time

## **Board Roll Call:**

**Region 1/Treasurer:** Amanda Clark (CT), **Region 2:** Stephen Marshall (NY),

**Region 3:** Travis Sterner (MD), **Region 4:** Chris Edwards (KY), **Region 5:** Mike Mettler (IN),

**Region 6/Secretary, Past President:** Matt Pace (OK), **Region 7:** Rachel Marlett (KS)

**Region 8:** Chuck Cousino (CO), **Region 9:** Vacant, **Region 10/President:** Jeremy Simmons (WA), **At**

**Large:** Marcia Degen (VA), **Tribal:** Michael Bolt (NC Cherokee), **Canadian Provinces:** Derek Smith (Manitoba)

**Invited Guests:** Dick Bachelder (COI Rep.), Sheryl Ervin (COI Rep. back-up), Ed Corriveau (Retirees), Ann D'Alfonso (KS)

Green = Present; Red = Absent

## ***Quorum present***

1. Review/edit meeting agenda
2. Approval of July and August meeting minutes

*Motion to approve July minutes as modified: Chuck C.; Second: Chris E.; Voice vote: **Motion approved.***

*Motion to approve August minutes as modified: Chuck C.; Second Travis S.; Voice vote: **Motion approved.***

3. Executive Committee Reports
  - a. President's report: (Jeremy)
    - i. Communications
      1. Discuss recent communications
        - a. EPA Decentralized MOU Signing  
*Will be done virtually; Marcia D. will represent SORA*
      2. Identify any needed or anticipated communications
        - a. ?



*Discussion was held on the COVID-19 inspection/travel survey created by Marcia D.*

- b. Treasurer's Report (Amanda);

*No report given*

- c. Secretary's Report (Matt);

*Received names of representatives from Tennessee that will be added to listserv*

4. Standing Committee Reports:

- a. Membership (Chris);

*Chris indicated that Hydrodynamic Solutions will be joining as a COI. Dick B. to follow-up.*

*Board discussion on deadline for submitting annual membership dues*

*Motion to extend deadline to those with outstanding 2020 membership dues to end of the calendar year: Chuck C.; Second: Marcia D.; Voice vote: **Motion passes***

*After the vote it was determined that further discussion with Amanda C. would be warranted, particularly with regard to Captains.*

- b. Conference Planning (Chuck);

*Chuck C. to have conference planning committee meeting on Thursday (Sept 3).*

*SORA to use GoTo Meeting for annual business meeting. Need to insure that our subscription will accommodate all that would be attending. Matt P. to discuss with Amanda C.*

*NOWRA will be offering three tracks for conference; date not set yet; at this time NOWRA considering a registration fee of \$150.*

- c. Strategic Planning (Travis)

*No information to report at this time; Travis S. has read through existing plan and it will need updates on individuals listed in the plan.*

5. COI Report (Dick);

*No update at this time; Dick B. mentioned that it has been an extremely busy time for industry*



6. Ad hoc Committee Reports:

a. Website (Ann)

*Jeremy S. will send link to Ann D. for conference information*

b. Retirees (Ed);

*No update given*

*It was mentioned that Mary Clark (former active board member from VT who is retired) had expressed interest in being part of SORA as a retiree. Matt P. will attempt to contact.*

c. Policy (Chuck);

*No information to update at this time*

7. New Business:

a. Next Pres Elect & next Treasurer

*Chris E. will draft a description for the treasurer position*

8. Old Business:

a. None

9. Action Item Review:

*a. Discussion with Amanda C. regarding the deadline extension for outstanding dues – Jeremy S. and Dick B.???*

*b. Review of GoTo Meeting subscription – Matt P.*

*c. Identify potential nominees for President-Elect and Treasurer – All Board members*

*d. Description of Treasurer duties – Chris E.*

10. Adjourn

*Motion to adjourn: Marcia D.; Second: Chuck C.; **Meeting adjourned***

**Future Meeting Dates for 2020 (First Tuesday of each month):** October 6, 2020. November 3, 2020. December 1, 2020. All meetings will start at 2:30 P.M. EST.