



## SORA Board Meeting Minutes

Tue, Mar 2, 2021 2:30 PM - 3:30 PM (CST)

### **Board Roll Call:**

Region 1/Treasurer: Amanda Clark (CT), Region 2: Stephen Marshall (NY),  
Region 3: Travis Sterner (MD), Region 4: Chris Edwards (KY), President/Region 5: Mike Mettler (IN),  
Region 6/Secretary, Past President: Matt Pace (OK), Region 7: Rachel Marlett (KS)  
Region 8: Chuck Cousino (CO), Region 9: Vacant, Region 10/ Past President: Jeremy Simmons (WA),  
At Large: Marcia Degen (VA), Tribal: Michael Bolt (NC Cherokee), Canadian Provinces: Derek Smith (Manitoba)

**Invited Guests:** Dick Bachelder (COI Rep.), Sheryl Ervin (COI Rep. back-up), Mary Clark (Retirees), Ann D'Alfonso (KS), Michael Broussard (NM) incoming Treasurer

Green = Present; Red = Absent

1. Review/edit meeting agenda
2. Approval of February meeting minutes

*Motion to approve February meeting minutes: Chris E., Second: Chuck C; voice vote (Jeremy S. abstain), **motion passed***

### 3. Executive Committee Reports

- a. President's report: (Chris)

*Chris E. reported that he had yet to receive information from Ann D. about continuing to manage content for the SORA website; Jeremy S to possibly take over.*

- b. Communications

#### 1. Status of Ann's ability to work with SORA

- a. Appointment of an official back up for her in case EPA says she cannot continue
- b. Status of our list of current MOU partners?
  - i. Mp access listserv list
  - ii. Decide who to attend

#### 2. Ideas for member perks who attend 2021 conference.



- a. Usb drives
  - b. Portable chargers
  - c. Stipend? More discussion needed.
3. Ideas on creating an incubator for installer training classes on our listserv?
- a. Post on website or listserv?
    - i. Website would require restrictions

c. Treasurer's Report (Amanda);

*Amanda C. reported that she emailed overdue notices, and emailed a status report to the Board.*

*She also mentioned that it is time to review the insurance policy for SORA.*

*Amanda will be providing a budget to the Board soon.*

*The tax card has not been filed yet.*

*Amanda is planning to meet with Michael B. to prepare him for the treasurer duties.*

*Matt P. asked about the possibility of SORA hiring someone from outside the group to handle the secretary duties. Mary C. will obtain Eric Casey's contact information. Amanda C. can create a description of the position. **Bylaws need to be reviewed before a decision from the Board is made.***

d. Secretary's Report (Matt);

*Matt P. reported that the Board organization changes had been sent to Ann D.*

4. Standing Committee Reports:

a. Membership (vacant);

*Chris E. reported that Denise Wright had been contacted and will talk again Friday*

*Chuck C. indicated that nothing has been heard from the representatives from Michigan*

b. Conference Planning (Chuck);



*Chuck C. reported that planning is starting to move forward and are looking at Sunday afternoon meeting again*

c. Strategic Planning (Travis)

*No update*

5. COI Report (Dick);

*No report*

6. Ad hoc Committee Reports:

a. Website (Ann)

*No report*

b. Retirees (Mary);

*Mary C. reported that she has made contact with Ed Corriveau and Barb Dallmand*

*Mary has also drafted a document for SORA for septic smart week*

*Mary also reported the death of Ron Sucheki who passed away from COVID*

c. Policy (Chuck);

*No report*

7. New Business:

*Marcia D. works on technical practices committee NOWRA; that group is in need of flow data and would like to request information from the states. Board agreed that this request could be made.*

8. Old Business:

a. None

9. Action Item Review:

10. Adjourn

*Motion to adjourn: Chuck C; Second: Marcia D.; Voice vote; **motion passed***

**Meeting adjourned**



**Future Meeting Dates for 2021 (First Tuesday of each month):** All meetings will start at 2:30 P.M. EST.