



SORA Board Meeting Minutes

September 2022

Tuesday, September 6, 2022 2:30 PM - 3:30 PM (EST)

Board Roll Call:

Bolded names in attendance

Region 1: Amanda Clark (CT)	Region 8: Chuck Cousino (CO)
Region 2: Stephen Marshall (NY)	Region 9: Treasurer: Michael Broussard (NM)
Region 3: President Elect: Travis Sterner (MD)	Region 10: Jeremy Simmons (WA)
Region 4: Past President: Chris Edwards (KY)	Tribal: Michael Bolt (NC Cherokee)
Region 5: Mike Mettler (IN)	Canadian Provinces: Derek Smith (Manitoba)
Region 6: Secretary: Matt Pace (OK)	At Large: President: Marcia Degen (VA)
Region 7: Eric Folks (MO)	Eric Casey: Executive Director

Invited Guests: **Dick Bachelder (COI Rep.)**, Sheryl Ervin (COI Rep. back-up), Ann D’Alfonso (website), **Dave Cotton (membership)**, Dale Ladoceur

1. Approval of meeting agenda

*Motion to approve agenda with modifications (add discussion for pro-rated COI dues; update annual meeting date): Chuck C.; Second: Eric F.; voice vote. **Motion approved***

2. Approval of meeting minutes August 2022.

*Motion to approve July meeting minutes: Chris E.; Second: Derek S.; voice vote; **Motion approved.***

*Motion to approve August meeting minutes as corrected (modify heading to include “minutes”): Travis S.; Second: Chuck C.; voice vote; **motion approved***

3. Executive Committee Reports

a. President’s report: (Marcia)

i. Travis sent Septic Smart Week Social Media Guide

b. Treasurer’s Report: (Michael)

i. Invoice status:

ii. Current: Savings: **\$23,149** Checking: **\$17,235**



Dick B. brought up question for the board to consider; indicated that he had been in discussion with Mike Stidham with EZTreat out of Virginia about becoming a COI; being this late in the year, Dick asked the board to consider pro-rating the charge for becoming a COI.

Discussion was had between board members.

*Motion to amend the dues policy to all the pro-rating of annual dues for new Captains of Industry who become members on or after April 1, and allow for a 25% pro-rated amount for EZTreat: Michael Broussard; Second: Travis S.; voice vote; **motion approved.***

c. Secretary's Report (Matt):

Matt P. mentioned that several new regulators were added to the listserv; Chris E. will provide names from Tennessee

d. Executive Director's Report (Eric C):

- i. Eric asked to sit on panel at an ICC Event to discuss ICC's proposed model code development for onsite: He is not representing SORA. (ICC Water: Standards for a Resilient Future, October 18 in Washington DC and will focus on codes and regulations for water delivery infrastructure and will feature technical trainings in the morning, a slate of 3 panels in the afternoon]
- ii. Website: Eric and Ann D'Alfonso met to hand off day-to-day management of the SORA website. Eric is quite confident he will be able to manage this project and provide more timely updates to the site. He also has the contact information for the website developer who put together the basic SORA site, in case he run into issues uploading or managing content. They uploaded Prinsco info.
- iii. Mega-Conference: 6 SORA members have registered for the conference to date using the discount code. A number of states have reached out for the code, as many as 16 people from those states may attend the conference. A quick reminder email will go out to the listserve about the code, mostly as a reminder. He plan to send one more about a week before the registration deadline for the conference/hotel date. In addition, the menu and pricing for the SORA Reception have been determined and sent along to NOWRA. The prices are higher than in prior years, but not as bad as we feared they might be.

4. Standing Committee Reports:

- a. Membership (Dave); (reconciling membership list with invoice paid)



Dave C. reported that a new member registered from Tennessee and the application came through;

Dave and Michael Broussard met and decided that a more complete list can be generated after registration is completed; Dave will reconcile membership list with previous lists.

b. Conference Planning (Chuck);

i. Who is eligible for SORA discount?

Chuck C. stated that two people per state are eligible to receive the discount (those people should be listed as members on our list)

c. Strategic Planning (Travis):

Travis S. reported that the committee met last month and began to update strategic plan; committee updated the first 10 pages; will be setting up another meeting to hopefully complete the updates.

i. Survey:

5. COI Report (Dick);

Dick B. reported that another company was successfully recruited to become a Captain.

6. Ad hoc Committee Reports:

a. Website (Ann/Eric): see above

b. Retirees (Vacant): no report

c. Policy (Chuck): no policies

Chuck C. also mentioned that the committee will be reconvened to update the dues policy

7. Old Business:

a. First Internet to be new bank.

Marcia D. and Amanda C. met with a representative from the bank; relatively easy process to change signers for the account; would designate Treasurer as an administrator; have also received the paperwork to start this process.

b. Newsletter(Eric C, Michael Broussard and Mike Mettler]



No report

- c. White Paper: Amanda Clark (any follow up?) no follow up yet.
- d. Prize money for photo contest.

Marcia D. reached out to EPA but has not heard back; will consider reaching out to Mary C.

- e. Follow up on discussion of product reviews.
 - i. Eric Folks and Michael Broussard members
 - ii. Michael to develop proposal
 - iii. Outreach to COIs to see what would be helpful

8. New Business:

- a. International Code Council – development of onsite code – volunteers (see separate mailing)

Private Sewage Disposal Systems Standard Consensus Committee (IS-PSDS) will be responsible for developing ICC 825-202X (Private Sewage Disposal Systems). This new international standard will provide minimum requirements for designing, constructing, operating, and maintaining private sewage disposals systems based on newer technologies and methods, and most importantly, the impacts of climate change.

Process will involve mostly virtual meetings and may extend over a 3 year period.

You can find more info [here](#) along with the application. Applications are due September 30.

- b. Set date for SORA Annual meeting

November 14, 2022

- c. Insurance for SORA

Marcia D. recommended that Eric C. look into this

9. Action Items:

10. Adjourn

*Motion to adjourn: Michael Broussard; Second: Eric F.; **Meeting adjourned***



Meeting Dates for 2022 (First Tuesday of each month): All meetings will start at 2:30 P.M. EST.

January 4	July 5
February 1	August 2
March 1	September 6
April 5	October 4? (Annual Meeting to coincide with National conference)
May 3	November 8 (Election Day)
June 7	December 6