



SORA Board Meeting Minutes October 2022
 Tuesday, October 4, 2022 2:30 PM - 3:30 PM (EST)

Board Roll Call:

Bolded names in attendance

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| Region 1: Amanda Clark (CT) | Region 8: Chuck Cousino (CO) |
| Region 2: Stephen Marshall (NY) | Region 9: <i>Treasurer:</i> Michael Broussard (NM) |
| Region 3: <i>President Elect:</i> Travis Sterner (MD) | Region 10: Jeremy Simmons (WA) |
| Region 4: <i>Past President:</i> Chris Edwards (KY) | Tribal: Michael Bolt (NC Cherokee) |
| Region 5: Mike Mettler (IN) | Canadian Provinces: Derek Smith (Manitoba) |
| Region 6: Secretary: Matt Pace (OK) | At Large: <i>President:</i> Marcia Degen (VA) |
| Region 7: Eric Folks (MO) | Eric Casey: Executive Director |

Invited Guests: **Dick Bachelder (COI Rep.)**, Sheryl Ervin (COI Rep. back-up), Ann D’Alfonso (website), Dave Cotton (membership), Dale Ladoceur

1. Approval of meeting agenda: motion:Chuck; second: Derek; carried
2. Approval of meeting minutes
 - a. September 2022: motion: Mike M; second: Travis
3. Executive Committee Reports
 - a. President’s report: (Marcia) (Septic Smart Tracking to EPA) – should SORA respond? SORA didn’t do anything in particular except pass on the info. Amanda noted that in the past we notified our membership and noted how many that is. Marcia will respond. (check on the number on our listserve) new listserve folks added by Matt. Eric asked if he could help with that. Eric will reach out to Matt to gain access. All agreed
 - b. President Elect: (Travis) – EPA MOU Partner meeting

 Discussion: Any update on funding access? Ppt had update but no hard dates. Eric – \$225 M allocated for repair/replacement onsite systems. Money should have been appropriated in the budget, but not actually in the budget. \$5M in USDA well and septic money.
 - c. Treasurer’s Report: (Michael)
 - i. Invoice status:



ii. Current: Savings: \$23,249.37 Checking: \$17,281.88

d. Secretary's Report (Matt): no report.

e. Executive Director's Report (Eric C):

i. Members attending conference – 16; 3 additional from NC

ii. Website: to do – uploads of EZ Treat

iii. Insurance: est of about 60% of previous insurance (2 quotes in process)

Motion: Amanda – executive team to review quotes and make final decision. Second Chuck. Amanda to send W9 to Eric. Passed. [recommend to accept credit card payments]

Amanda – 'wallet' for passwords so that they are in one central place. Look into having the treasurer and Executive Director be the repository for it.

4. Standing Committee Reports:

a. Membership (Dave); no report

b. Conference Planning (Chuck/Eric); main hotel signed out, overflow hotel (Tru) available; both field trips sold out; social event sold out; menus finalized; virtual conf rolled out; opening general session plus one track included in virtual conf. What info do we have as far as SORA info (trifolds, COI info,) maybe set up table at registration with info.

c. Strategic Planning (Travis): working on going through strategic plan – should be finished shortly

5. COI Report (Dick) – got a new COI – EZ Treat from Virginia;

6. Ad hoc Committee Reports:

a. Website (Ann/Eric): (note Amanda still listed on website for invoices) – really need to review and update it all

b. Retirees (Vacant):

c. Policy (Chuck): meeting on Thursday to update policy to address SOP for COI billing

7. Old Business:

a. Annual meeting November 14 – Review agenda



- b. Insurance for SORA – see Eric’s report
- c. Status First Internet as new bank – forms in process
- d. Newsletter(Eric C, Michael Broussard and Mike Mettler)
- e. Follow up on discussion of product reviews. No update.
 - i. Eric Folks and Michael Broussard members
 - ii. Michael to develop proposal
 - iii. Outreach to COIs to see what would be helpful

8. New Business:

- a. Elections

Expiring terms: Region 4: Chris Edwards, At Large: Marcia Degen, Region 2: Stephen Marshall, Region 7: Eric Folks

- b. Insurance for SORA – general liability insurance
- c. Budget 2022-2023 – reviewed budget – need to add in Eric’s position, and prepare new budget for 2023
- d. Extra meeting to vote on budget and insurance prior to annual meeting – need to find a time for a quick 30 minute meeting – **October 25 @ 2:30**

9. Action Items:

- a. Marcia – general call to our membership for volunteer opportunities; standing committees; product review project; newsletter – reviewed email to go out

10. Adjourn –

Meeting Dates for 2022 (First Tuesday of each month): All meetings will start at 2:30 P.M. EST.

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| January 4 | July 5 |
| February 1 | August 2 |
| March 1 | September 6 |
| April 5 | October 4 AND OCTOBER 25 |
| May 3 | November 14 (online annual meeting – start time TBD) |
| June 7 | December 6 |