



SORA Board Meeting Minutes December 2022
Tuesday, December 6, 2022 2:30 PM - 3:30 PM (EST)

Board Roll Call:

Bolded names in attendance

Region 1: Amanda Clark (CT)	<i>Region 8: President Elect: Chuck Cousino (CO)</i>
Region 2: Stephen Marshall (NY)	Region 9: <i>Treasurer: Michael Broussard (NM)</i>
Region 3: <i>President: Travis Sterner (MD)</i>	Region 10: Jeremy Simmons (WA)
Region 4: Chris Edwards (KY)	Tribal: Michael Bolt (NC Cherokee)
Region 5: Mike Mettler (IN)	Canadian Provinces: Derek Smith (Manitoba)
Region 6: <i>Secretary: Matt Pace (OK)</i>	At Large: <i>Past President: Marcia Degen (VA)</i>
Region 7: Eric Folks (MO)	Eric Casey: Executive Director

Invited Guests: **Dick Bachelder (COI Rep.)**, Sheryl Ervin (COI Rep. back-up), Ann D’Alfonso (website), Dave Cotton (membership)

1. Approval of meeting agenda:
2. Approval of meeting minutes
 - a. October 4, 2022:
 - b. October 25, 2022:
 - c. November 2022: Annual Meeting

Approval of meeting minutes for dates listed above to be tabled until next meeting (Jan. 3, 2023)

3. Executive Committee Reports
 - a. President’s report: (Travis)

No report

- b. President Elect: (Chuck)

No report. It was mentioned that the president-elect does not usually give a report.

- c. Treasurer’s Report: (Michael)
 - i. Status of moving funds to new bank



Michael Broussard reported that the new bank application is pending, and will send out to appropriate individuals for signature; Will add the office of President-Elect as one of the signatures

ii. Invoice status:

iii. Current: Savings: *\$23,149.78* Checking: *\$15,454.59*

Travis S. asked a question about the status of the excel file showing who paid and who did not; Michael Broussard answered that it is pending.

d. Secretary's Report (Matt):

Matt P. reported that changes to the listserv were made from representatives from the State of Washington.

e. Executive Director's Report (Eric C):

Eric C. reported that the application for the D&O insurance had been sent but had not received a response from the company yet; will update when completed.

4. Standing Committee Reports:

a. Membership (Dave);

No report

b. Conference Planning (Chuck/Eric);

Chuck C. indicated that the NOWRA conference planning had not yet started; also mentioned that the Mega Conference was a good conference with decent attendance from regulators; next year the conference will be in Virginia.

Marcia D. asked the conference planning committee to consider adding a "SORA Track" to one of the days.

c. Strategic Planning (Travis):

Travis S. reported that a draft plan with modifications had been sent out to the board; comments were received from Chuck C.; Travis asked the board to review prior to the Jan. meeting.

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:



- a. Website (Ann/Eric):

No report

- b. Retirees (Vacant):

No report

- c. Policy (Chuck):

No report

7. Old Business:

- a. Annual meeting November 14 – Assess

Approximately 45 people in attendance, including invited guests; board agreed that it was beneficial to have the annual meeting after the Mega Conference;

Some discussion about allowing the annual meeting to count towards continuing education; should discuss more as it may be difficult to make proper arrangements.

- b. Insurance for SORA – status

Eric C. discussed earlier; waiting for response from insurance company and will follow up.

- c. Newsletter(Eric C, Michael Broussard and Mike Mettler) (lornawithrow@dhhs.nc.gov interested in newsletter)

- d. Discussion of product reviews.

- i. Eric Folks and Michael Broussard members
- ii. Michael to develop proposal
- iii. Outreach to COIs to see what would be helpful

8. New Business:

- a. Budget 2023:

Already approved; needs confirmation from board.

- b. Review ‘Board Organization Document’

- c. *Future meeting dates: board agrees to change the July 4, 2023 scheduled meeting to July 11, 2023.*

- d. *Board agreed to use Google Meets as virtual platform for meeting.*



9. Action Items:

10. Adjourn –

Motion to adjourn: Chuck C.; Second: Marcia D.

Meeting adjourned

Meeting Dates for 2023 (First Tuesday of each month): All meetings will start at 2:30 P.M. EST.

January 3	July 4 – need to move
February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 7 (online annual meeting – start time 12:30 – 4 pm EST????)
June 6	December 5