



SORA Board Meeting Minutes January 2023  
Tuesday, January 3, 2023 2:30 PM - 4:00 PM (EST)

**Board Roll Call:**

**Bolded names in attendance**

Region 1: Amanda Clark (CT)	Region 8: <b>President Elect: Chuck Cousino (CO)</b>
Region 2: <b>Stephen Marshall (NY)</b>	Region 9: <i>Treasurer:</i> Michael Broussard (NM)
Region 3: <b>President: Travis Sterner (MD)</b>	Region 10: <b>Jeremy Simmons (WA)</b>
Region 4: <b>Chris Edwards (KY)</b>	Tribal: Michael Bolt (NC Cherokee)
Region 5: <b>Mike Mettler (IN)</b>	Canadian Provinces: <b>Derek Smith (Manitoba)</b>
Region 6: <b>Secretary: Matt Pace (OK)</b>	At Large: <b>Past President: Marcia Degen (VA)</b>
Region 7: <b>Eric Folks (MO)</b>	<b>Eric Casey: Executive Director</b>

Invited Guests: Dick Bachelder (COI Rep.), **Sheryl Ervin (COI Rep. back-up)**, Dave Cotton (membership)

**Quorum in attendance**

1. Approval of meeting agenda:

*Motion to approve meeting agenda: Chuck C.; Second: Marcia D.; voice vote; none opposed*

**Agenda approved.**

2. Approval of meeting minutes

- a. October 4, 2022:

*Motion to approve with correction to spelling of "listserv" in item 3: Marcia D.; Second: Stephen M.; voice vote; none opposed.*

**October 4, 2022 minutes approved.**

- b. October 25, 2022:

*Marcia D. to locate meeting minutes.*

- c. November 2022: Annual Meeting

*Motion to approve annual meeting minutes: Eric F.; Second: Chuck C.; voice vote; none opposed.*

**Annual meeting minutes approved.**



d. December 6, 2022

*Minutes not available; Matt P. to draft and send; approval tabled until next meeting.*

3. Executive Committee Reports

a. President's report: (Travis)

*No report*

b. Treasurer's Report: (Michael)

i. Status of moving funds to new bank

ii. Invoice status:

iii. Current:

1. Savings:

2. Checking:

*No report*

c. Secretary's Report (Matt):

*No report*

d. Executive Director's Report (Eric C):

i. Website

*Eric C. reported that updates were made to SORA website prior to end of year.*

- *Updated board organization*
- *Added EZ Treat as a COI*

*Eric C. also discussed items listed in Old Business section*

4. Standing Committee Reports:

a. Membership (Dave);

*No report*

b. Conference Planning (Chuck/Eric);



*No report*

c. Strategic Planning (Travis):

*Travis S. sent email prior to meeting to the board with the modified Strategic Plan attached (modifications in green font); comments have been received from Chuck C. and Marcia D.; Travis S. has asked the board to provide any comments between now and the next meeting so that the plan can be voted on.*

5. COI Report (Dick)

*Sheryl E. asked if any follow-up was needed after the conference.*

6. Ad hoc Committee Reports:

a. Website (Eric):

*See notes above in Executive Director's report*

b. Retirees (Vacant):

*No report*

c. Policy (Chuck):

*No report*

7. Old Business:

a. Insurance for SORA – status

*Application was delayed but has since been addressed; Eric C. resent application to the insurance company and is awaiting confirmation; Board is covered; Eric will send to Travis S., Chuck C., Matt P., and Michael Broussard when received.*

b. Newsletter(Eric C, Michael Broussard and Mike Mettler) ([lornawithrow@dhhs.nc.gov](mailto:lornawithrow@dhhs.nc.gov) interested in newsletter)

*Eric C. will schedule meeting with Michael Broussard, Mike M., and Lorna Withrow.*

c. Discussion of product reviews.

- i. Eric Folks and Michael Broussard members
- ii. Michael to develop proposal
- iii. Outreach to COIs to see what would be helpful

*No report*



8. New Business:

a. Budget 2023:

*Matt P. to check minutes and determine if approved*

b. Strategic Plan Review/Approval

*Item to be moved to "Old Business"*

c. Review 'Board Organization Document'

9. Action Items:

10. Adjourn –

*Motion to adjourn: Eric F.; Second: Marcia D.*

**Meeting adjourned**

**Meeting Dates for 2023 (First Tuesday of each month):** All meetings will start at 2:30 P.M. EST.

January 3	July 5 <i>should this be July 11?</i>
February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 7 (online annual meeting – start time 12:30 – 4 pm EST????)
June 6	December 5