



SORA Board Meeting Minutes

Tuesday, March 7, 2023 2:30 PM - 4:00 PM (EST)

Board Roll Call:

Bolded names in attendance

Region 1: Amanda Clark (CT)	<i>Region 8: President Elect: Chuck Cousino (CO)</i>
Region 2: Stephen Marshall (NY)	Region 9: <i>Treasurer: Michael Broussard (NM)</i>
Region 3: President: Travis Sterner (MD)	Region 10: Jeremy Simmons (WA)
Region 4: Chris Edwards (KY)	Tribal: Michael Bolt (NC Cherokee)
Region 5: Mike Mettler (IN)	Canadian Provinces: Derek Smith (Manitoba)
Region 6: Secretary: Matt Pace (OK)	At Large: Past President: Marcia Degen (VA)
Region 7: Eric Folks (MO)	Eric Casey: Executive Director

Invited Guests: Dick Bachelder (COI Rep.), Sheryl Ervin (COI Rep. back-up), Dave Cotton (membership)

1. Approval of meeting agenda:

Motion to accept as presented: Marcia D.; Second: Chuck C.

Agenda approved

2. Approval of meeting minutes

- a. October 25, 2022

Motion to approve as amended: Chuck C.; Second: Marcia D.; voice vote

Minutes approved.

- b. December 6, 2022

Motion to approve: Chuck C.; Second: Derek S.; voice vote.

Minutes approved

- c. January 3, 2023

Motion to approve: Matt P.; Second: Marcia D.; voice vote.

Motion approved

3. Executive Committee Reports



a. President's report: (Travis)

- i. Meeting invites, July 5, Google Meet, Link, etc...

The board decided to move the monthly meeting for July to Wednesday, July 5.

All board members seem to be able to use Google Meet. It will be used as a virtual meeting platform from now on.

Travis S. also mentioned that the Decentralized MOU Partner call is March 15

b. Treasurer's Report: (Michael)

No report given

- i. Status of moving funds to new bank

- ii. Invoice status:

1. Invoicing/ Invoice Details

- a. NOWRA

2. Payments

- iii. Current:

1. Savings:

2. Checking:

c. Secretary's Report (Matt):

Matt P. discussed receiving email about the payment for the listserv.

Also added several to the listserv.

d. Executive Director's Report (Eric C):

No report given

- i. Website

- ii. Insurances

4. Standing Committee Reports:

- a. Membership (Dave); *No report given*



b. Conference Planning (Chuck/Eric);

Chuck C. reported that the MOU for the 2023 mega-conference between NOWRA and SORA was sent to Chuck for signature. The logo is complete. Hotel block has been secured. Call for papers has been sent.

Chuck C. brought up discussion about the site for the 2023 annual meeting.

Motion to keep annual 2023 annual meeting virtual: Chuck C.; second: Eric F.; voice vote.

Motion approved

c. Strategic Planning (Travis):

Travis S. indicated that comments had been added and would be sending to the board when completed.

5. COI Report (Sheryl)

No report given

6. Ad hoc Committee Reports:

a. Website (Eric): *No report given*

b. Retirees (Vacant): *No report given*

c. Policy (Chuck): *No report given*

7. Old Business:

a. Insurance for SORA – Eric C. to contact company to get confirmation.

b. Newsletter(Eric C, Michael Broussard and Mike Mettler) (lornawithrow@dhhs.nc.gov interested in newsletter)

c. Discussion of product reviews.

i. Eric Folks and Michael Broussard members

ii. Michael to develop proposal

iii. Outreach to COIs to see what would be helpful

d. Strategic Plan Review/ Approval

8. New Business:



- a. Review 'Board Organization Document'

Travis S. will send to board and then to Eric C. to include on SORA website.

- b. NSF Committee (Marcia)

Marcia discussed request from former board member Steven Berkowitz. Steven participates on this committee and they are seeking new members.

- c. Listserv, SORA By-laws

- d. EPA Decentralized MOU

One of either Travis S., Marcia D., or Eric C. to attend signing.

- e. Payment process, possible SOP

- f. Remote annual business meeting (Chuck)

9. Action Items:

10. Adjourn –

Motion to adjourn: Chuck C.; second: Marcia D.

Meeting adjourned

Meeting Dates for 2023 (First Tuesday of each month): All meetings will start at 2:30 P.M. EST.

January 3	July 5
February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 7 (online annual meeting – start time 12:30 – 4 pm EST????)
June 6	December 5