



SORA Board Meeting (**Minutes**)
 Tuesday, May 2, 2023 2:30 PM - 4:00 PM (EST)

Board Roll Call:

Bolded names in attendance

Region 1: Amanda Clark (CT)	<i>Region 8: President Elect: Chuck Cousino (CO)</i>
Region 2: Stephen Marshall (NY)	<i>Region 9: Treasurer: Michael Broussard (NM)</i>
Region 3: <i>President: Travis Sterner (MD)</i>	<i>Region 10: Jeremy Simmons (WA)</i>
Region 4: Chris Edwards (KY)	Tribal: Michael Bolt (NC Cherokee)
Region 5: Mike Mettler (IN)	Canadian Provinces: Derek Smith (Manitoba)
Region 6: <i>Secretary: Matt Pace (OK)</i>	At Large: <i>Past President: Marcia Degen (VA)</i>
Region 7: Eric Folks (MO)	Eric Casey: Executive Director

Invited Guests: Dick Bachelder (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), Dave Cotton (membership)

1. Approval of meeting agenda: **Motion Chuck C./ Marcia D. - Passed**
2. Approval of meeting minutes
 - a. April 4, 2023 Motion **Chuck C./ Derek S. - Passed**
3. Executive Committee Reports
 - a. President’s report: (Travis)
 - i. General
 - b. Treasurer’s Report: (Michael)
 - i. Status of moving funds to new bank
 1. Michael/Travis/Chuck
 - ii. Invoice status:
 1. Invoicing/ Invoice Details
 - a. Activity update
 2. Payments
 - iii. Current:
 1. Savings: **\$15722.42**



2. Checking: \$24,...
- c. Secretary's Report (Matt):
 - i. General **Matt is resigning immediately from being secretary and also resigning from the SORA board because he accepted a new position.**
- d. Executive Director's Report (Eric C):
 - i. Website/ information to board
 - ii. D&O insurance paid? **Eric paid the insurance \$897.00**
 - iii. Outstanding NOWRA invoice for SORA reception: **Likely not going to be billed.**
4. Standing Committee Reports:
 - a. Membership (Dave);
 - b. Conference Planning (Chuck/Eric);
 - c. Strategic Planning (Travis):
5. COI Report (Sheryl)
 - a. Outstanding invoice update: **Michael Br. to work with Sheryl to resolve.**
6. Ad hoc Committee Reports:
 - a. Website (Eric): **Eric to send email after website review.**
 - b. Retirees (Vacant):
 - c. Policy (Chuck):
7. Old Business:
 - a. Insurance for SORA – Eric C. to contact company to get confirmation. **Insurance up to date.**
 - b. Newsletter(Eric C, Michael Broussard and Mike Mettler) (lornawithrow@dhhs.nc.gov interested in newsletter)
 - c. Discussion of product reviews.
 - i. Eric Folks and Michael Broussard members
 - ii. Michael to develop proposal
 - iii. Outreach to COIs to see what would be helpful: **Regional discussion topics**



- d. Strategic Plan Review/ Approval
- e. Payment process/SOP

8. New Business:

- a. Review 'Board Organization Document'
- b. EPA Decentralized MOU
 - i. May 22nd @ 2pm (Virtual meeting) (Travis, Marcia) (alt. Amanda)
 - ii. December 5-6, 2023 (Signing event)
- c. Remote annual business meeting (Chuck)

9. Action Items:

10. Adjourn –

Meeting Dates for 2023 (First Tuesday of each month): All meetings will start at 2:30 P.M. EST.

January 3	July 5
February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 7 (online annual meeting – start time 12:30 – 4 pm EST???)
June 6	December 5