



SORA Board Meeting Minutes

January 8, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace (OK)**, Past President/At Large **Mary Clark (VT)**, Region 8 **Chuck Cousino (CO)**, Region 1/Treasurer **Amanda Clark (CT)**, Region 10/Secretary **Jeremy Simmons (WA)**, Region 2 **Ed Wengrowski (NJ)**, Region 3 **Travis Sterner (MD)**, Region 4 **Steven Berkowitz (NC)**, Region 5 **Mike Mettler (IN)**, Region 7 **Eric Folks (MO)**, **Ann D'Alfonso served as proxy** Region 9 **Chris Edwards (KY)**, Tribal **Michael Bolt (NC Cherokee)**, Canadian Provinces **Derek Smith (Manitoba)**.
Invited Guests: **Dick Bachelder (COI Rep.)**, **Sheryl Ervin (COI Rep. back-up)**, **Ed Corriveau (Retirees)**, **Ann D'Alfonso (KS)**

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of December meeting minutes and annual meeting minutes

Motion approve business meeting minutes: Chuck Cousino

Seconded: Chris Edwards

None opposed

Approved

Motion to approve December Board meeting minutes: Chris Edwards

Seconded: Chuck Cousino

None opposed

Approved

3. Executive Committee Reports

- a. Presidents report: (Matt)

Feb 13th, Matt will attend EPA decentralized MOU conference call

- b. Treasurers Report (Amanda)

We invoiced all regulators and COIs, it seems to be going good. Will cut off membership by April 1st.



Amanda will send the Board a treasure's report to review.
Will pay for accounting software in January.

Discussion: what about regulators that received a dues waiver in 2018? Their waivers will last through 2019. It is limited to 1 waiver/state. Are waived members required to serve on a committee? We tell them that are supposed to but we haven't held them to that. There are 2-3 that have waivers and aren't on a committee.

c. Secretary Report (Jeremy)

Updating list for 2019. Plan to send out a revised 2019 list in February.

4. Standing Committee Reports:

a. Membership (Chris)

Will focus on reaching out to big states that aren't currently members for recruitment.

Q: is Board interested in allowing one county level person per state to get reduced rate at conference? Discussion –as SORA's revenue from membership becomes predictable/reliable we would like to do more to provide reduced rates to SORA members, including county level members, for the conference. More of this discussion to come.

Ideas:

- Have a couple of SORA-only sessions at the conference.
- Bring back meetings with regional EPA reps.

Discussion: county level regulator access to listserv. Do non-voting members have access to post questions to the listserv? After discussion Board decided to table discussion.

i. Status of Dues Waiver Policy –assigned to policy committee

b. Conference Planning (Chuck)

No conversation yet. Will probably start planning in February. Will start looking at day/time for SORA business meeting.

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:



a. Website (Ann)

Updated posted meeting notes. Looking at archiving 2018 meeting minutes in March 2019. Need a 2019 message from the President. Will update officers/terms on the web.

We added a box on the membership form for COIs.

Planning to work with Dick to make sure COIs know when they are the COI of the month and ensure we are communicating well with them.

Are we creating a combined COI/regulator listserv? Yes, we need to work on the listserv policy to include the COIs. We also need to send notice to regulators to give them plenty of warning.

b. Retirees (Ed) no report

c. Policy Committee (Chuck)

Committee hasn't met yet. Will work on Dues Waiver Policy first

7. New Business:

a. Finished data from Chesapeake Bay report

No report

b. New committees

All committees have contacted their members (except Policy, which will happen soon)

8. Old Business:

a. Review of Strategic Plan

Still to come

9. Action Item Review:

a. Communication with members and COIs

Dick is working with COI committee and Ed to make sure that communications are happening as they should.

10. Adjourn

Motion to Adjourn: Ann D'Alfonso

Seconded: Chuck Cousino



Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): February 5, 2019; March 5, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

February 5, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At **Large Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda

No discussion

2. Approval of January meeting minutes and annual meeting minutes

Edits provided to Secretary. Board will review revised January minutes in a future meeting.

Board discussed (and referenced January discussion regarding) nonvoting members using the listserv and tabled this discussion without decision.

3. Executive Committee Reports

a. Presidents report: (Eric)

i. EPA MOU Conference Call on ~~February 13~~ moved to March 6

ii. Board and committee term limits

Discussed committee membership and terms as shown on most recent SORA Committees roster. Made corrections.

b. Treasurers Report (Amanda)

No report

c. Secretary Report (Jeremy)



No report

4. Standing Committee Reports:

a. Membership (Chris)

No report

b. Conference Planning (Chuck)

Nothing has happened yet. Expecting planning to begin late February.

Strategic Planning Committee

Mary Clark reports- We need to get this committee activated again. There is work for them to do.

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:

a. Website (Ann)

Still need a President's report for website. Will post updated committee roster once it is finalized.

b. Retirees (Ed)

c. Policy committee meeting next week.

7. New Business:

Mary Clark has been talking with Zach Lowenstein (EPA) about having a session of looking at history of onsite industry. Scheduled for March.

ANSI/ISO standard –Mary Clark was asked to represent regulators. Based on Gates Foundation Fecal Sludge Treatment System. Developing standards for handling the treatment system. This standard would allow manufacturers to develop new products that meet this standard.

Recent discussion on the listserv has suggested that answers should only go to the member that asked the question. This is not our historic practice and goes against the intent of the SORA listserv. Board requests that the President reach out to remind members of the intent of listserv.



- a. New committees

No report

- b. Sheryl Ervin

Sheryl no longer works for BioMicrobics and now works for Infiltrator Industries. We will keep her on as COI representative to the Board.

8. Old Business:

- a. Review of Strategic Plan

9. Action Item Review:

- a. Communication with members and COIs

10. Adjourn

Motion to adjourn meeting: Chuck Cousino

Seconded: Mary Clark

None Opposed

Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): March 5, 2019; April 2, 2019; All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

March 5, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda

Approved

2. Approval of January and February meeting minutes

Discussion: January minutes should be edited to say that the Board discussed the issue of nonvoting members' access to the listserv, and that we tabled this discussion for a later conversation.

Motion to approve January minutes with direction to Secretary to modify January minutes to say that the Board discussed nonvoting members using the listserv and tabled this discussion without decision: Chuck Cousino

Seconded: Amanda Clark

None opposed

Steven Berkowitz abstained

Passed

Motion to approve February minutes with direction to Secretary to modify February minutes to say that the Board discussed (and referenced January discussion regarding) nonvoting members using the listserv and tabled this discussion without decision: Eric Folks

Seconded: Chuck Cousino

None opposed



Amanda Clark abstained
Passes

3. Executive Committee Reports

a. Presidents report: (Matt)

i. EPA MOU Conference Call on ~~February 13~~ moved to March 6

Mary Clark will report to EPA MOU group on Priority 4 which is about input into Cleanwater SRF for decentralized systems

Amanda Clark: is anyone been asked to serve on the Workforce Steering Group? She asked to be on the group and was told that they have too many members to add her. Matt will ask who their regulator representation is at the meeting. Amanda has asked to be updated on their progress. She hasn't heard anything yet. Zach Lowenstein emailed in November 2018 that they were forming the group based on those that responded to the listening session at the NOWRA conference.

ii. Board and committee term limits (Eric)

Board reviewed term limit document.

Need to confirm that Jim Kin (Eljen) is still on the Conference Planning Committee. Dick Bachelder will look into that and report back.

Discussion: requirements of committees to have 5 members, mix of regulators and COIs and retirees (dependent on committee). Board suggested several corrections and improvements to the document

b. Treasurers Report (Amanda)

\$9606 in checking

\$14646 in savings

Several states have not paid membership dues. We need to stick firm to our April 1st cutoff date. Amanda will follow up with those have not paid. Regional Reps can help out.

We have paid our mailbox fee this month.

Amanda has planned to set aside about \$2500 for stipends for regulators for the 2019 NOWRA conference.



Amanda would like to keep savings above \$25000

Amanda is writing a desk manual to help when she moves out of her position

c. Secretary Report (Jeremy)

Have sent out member list to board. Will work in their edits.

Put the Regional Board Rep first.

4. Standing Committee Reports:

a. Membership (Chris)

Next meeting March 15th. Trying to contact California, Arizona, and others. Limited success. Will keep working on it.

Q: have we looked into the idea (that we talked about a few meetings ago) of allowing a state member to bring a county regulator at a reduced rate (under a stipend)? This may help with recruitment of some states. This may have been assigned to the Policy Subcommittee. We'll have to discuss options with NOWRA.

b. Conference Planning (Chuck)

Had a NOWRA planning meeting February 25th. Looking at 4-5 tracks. NOWRA planning committee wants to have 1-2 tracks for sessions with academic papers.

The NOWRA planners would like to know when our SORA meeting will be. Chuck recommends that we have it Sunday before the Sunday evening reception. Discussion: several members of the Board agree.

Next planning meeting is March 19.

5. COI Report (Dick)

Sheryl Ervin works for Infiltrator now. Dick will be lead and Sheryl will be backup now. They are reaching out to other COIs to get another representation to the board.

NESC/ WV data sharing report is almost ready for publishing and sharing. SORA will receive a copy when it is done.

6. Ad hoc Committee Reports:

a. Website (Ann)



President's message has been posted to website. Will work to make sure COIs of the month get rotated and notified timely this year.

EPA has asked us to remove the link to the EPA Tank Talk since it is not reviewed by their external communications people. We have removed that. Discussion: we could develop a page that is devoted to the EPA MOU. This page would highlight SORA's involvement in the MOU. Alternately, this could be less than a full webpage and could be in the banner or highlighted somewhere else on the page.

Updating Membership contact to Chris Edwards and adding Dick Bachelder as the COI Membership contact.

b. Retirees (Ed)

No report

c. Policy (Chuck)

i. Dues waiver policy

Policy is in progress. Committee had a meeting in February. Will have a policy for the board to review next meeting.

7. New Business:

a. Email soliciting approval from SORA

b. Discussion for legislative involvement

Discussion: Should SORA weigh in on specific state legislation? Board needs to be careful about getting into lobbying. More discussion to come.

Old Business:

c. Review of Strategic Plan

8. Action Item Review:

a. Communication with members and COIs

9. Adjourn

Motion to Adjourn Chris

Second Amanda



Future Meeting Dates for 2019 (First Tuesday of each month): April 2, 2019; May 7, 2019; June 4, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

April 2, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** **Ann D'Alfonso proxy**(CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of March meeting minutes

Motion to approve March minutes with revisions: Chuck Cousino

Seconded: Ann D'Alfonso

None opposed

Passes

3. Executive Committee Reports

- a. Presidents report: (Matt)

- i. EPA MOU Conference Call March 6

Partners discussed report that they are working on. Different teams are working on different items. Septic Smart team is getting materials to be ready before September.

Partners will report out on their tasks.

- ii. NESC Report "Onsite Wastewater Installation Assessment"

Discussion: NESC report has been received. Board should review it. We need to decide how to share the report with members. If it's on the website



nonmembers will have easy access to it. We could send it on the listserv to ensure nonmembers don't have easy access. There are issues with some States' data. We will discuss distribution and messaging around this study at the May Board meeting.

b. Treasurers Report (Amanda)

Ann reports: new due date for 2019 membership is May 1ST. COIs have not renewed:
NSF: waiting to hear back
Clearstream: say they have never heard of us
Norweco: we haven't heard back from them

Amanda has forwarded this list to Dick

\$16000 -saving
\$11000 –checking
We need to pay the bill from the 2018 Conference

Motion: Approve Amanda to pay outstanding invoice from 2018 conference: Chuck Cousino
Seconded: Eric Folks
None opposed
Passes

Secretary Report (Jeremy)

123 members of 219 have paid. Board would like to see the list of who hasn't paid. Jeremy and Amanda will provide that.

4. Standing Committee Reports:

a. Membership (Chris)

Still reaching out to states. AZ looks like they will join.

Idea: We could make a separate listserv devoted to installer training. This would be a clearing house for installers' training.

Discussion: some states have associations that do this training. They may not like the idea of states getting involved in training, which they make money from.

i. Summary of March 15 meeting

b. Conference Planning (Chuck)



i. Summary of March 19 NOWRA planning meeting

\$245 Reduced (regulator rate)

\$295 Full price

We decided on a Sunday afternoon slot for the SORA business meeting.

May have a full track on Septage from NAWT

NEHA director has been invited to talk.

ii. Dues waiver policy

Committee developed draft policy. It is ready for review/approval.

Discussion: when do we need it to be approved and posted? Before May 1st?

There's no reason to make a May 1st deadline.

Motion approve Dues waiver policy: Matt Pace

Seconded: Ann D'Alfonso

Eric abstained

None opposed

Passes

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:

a. Website (Ann)

Met with web designer to discuss improvements. COI of the month banner display is a lot of work each month. The designer and Ann are going to work on making it easier to change.

Taking down EPA Tank Talk

Thinking about adding a tab to the EPA Decentralized MOU

Will post Dues Waiver Policy

Will clean up COI page to make it sharp and crisp



Will update SORA member page so that regions and members' contact info is visible only after clicking a dropdown. This will make this page much cleaner and shorter.

We could put a short video on our main page, this is getting popular on many web pages. We would need to scope and budget this to decide if this is what we want to do.

We need to plan our future updates strategically and keep thinking about where we are going.

b. Retirees (Ed)

No update

c. Policy (Chuck)

i. Update from meeting

No update

7. New Business:

a. New committees: board and committee draft document-UPDATED

This document has been updated and is ready for posting.

8. Old Business:

a. Review of Strategic Plan

9. Action Item Review:

a. January and February meeting minutes

b. Communication with members and COIs

10. Adjourn

Motion to adjourn: Ann D'Alfonso

Seconded: Travis Sterner

Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): May 7, 2019; June 4, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minute

May 7, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of March and April meeting minutes

Tabled for now

3. Executive Committee Reports

- a. Presidents report: (Matt)

- i. NESC Report "Onsite Wastewater Installation Assessment"

1. Discussion of assessment and website posting

Discussion: Matt checked it and the data look good for OK. Others have noted inaccuracies. There are caveats in the report explaining how the data were collected.

Matt will send out the report to the SORA membership with a note that data are incomplete.

- b. Treasurers Report (Amanda)

Still have outstanding balances. Several states have asked for extensions. Others have not. Amanda and Jeremy will work together to remove those that we do not expect to pay from the listserv.



NSF has said they would pay but they have not. We will have to take them off the COI member list.

Clearstream will not continue as COI. We will remove them.

Waiting on ROSS and Noweco. They are sending in payment now.

c. Secretary Report (Jeremy)

Will work with Amanda to remove members from the listserv that have not paid by June 1st.

4. Standing Committee Reports:

a. Membership (Chris)

Still working with major metropolitan areas to recruit members. Request: Can we use one of the (2) reduced memberships/scholarships for a state for a local regulator? This would help with recruitment of locals. Chuck will work with Eric to explore this.

Discussion: does it matter if they are voting members? Last year's agreement with NOWRA may have required them to be voting members.

Eric and Amanda have discussed SORA contributing toward regulator fees. NOWRA has been covering the cost of reduced regulator fees. The proposal is to have SORA contribute \$75/regulator. NOWRA is supportive of this but would rather SORA contribute the same as NOWRA. Next year we plan to cover \$150/regulator. Amanda has budgeted \$3,000 to cover reduced regulator fees this year. This amount could be changed.

b. Conference Planning (Chuck)

i. Summary of March 19 NOWRA planning meeting

Chuck let the conference planning committee know that we would like to have our SORA business meeting will be Sunday afternoon. The committee approved that time.

Tentative Registration fees:

\$295 –general

\$245 –regulator

There was a plan to have an academic track but that may change since there were very few academic papers submitted.



Discussion: Is there a shuttle from the airport? Chuck will find out.

5. COI Report (Dick)

Dick sent an email for his report. Matt reports: There was legislation in Indiana that SORA and NOWRA were concerned with. SORA sent a letter to the Indiana DEQ. This helped to temper the legislation to something more acceptable to regulators. Dick was very appreciative of this.

6. Ad hoc Committee Reports:

a. Website (Ann)

No report

b. Retirees (Ed)

No report

c. Policy (Chuck)

Will work on policy for combined COI/Regulator listserv.

7. New Business:

a. Decentralized Wastewater Workforce SG (Amanda)

Amanda has been added to the Decentralized Wastewater Workforce workgroup. She will try to attend but may not be able to. Amanda will try to invite Board members to the group/meeting. She would like to have regulators active in this group.

b. New committees: board and committee draft document-UPDATED

Has anyone been tracking the NOWRA bill? It passed but there is not funding attached to it. We assume NOWRA has been tracking it.

We should review our Board attendance policy to get people to attend or use proxies.

Amanda: Have people had issues with portable (blue boy) sewage containers? Connecticut has been seeing these leak. Others have seen them with/without problems.

8. Old Business:

The roll out of the combined listserv with regulators and COIs has been promised in a few emails to COIs. We need to roll this out. We need a message to members and a policy on its use. Chuck will work on policy. Matt will work on a message.



a. Review of Strategic Plan

9. Action Item Review:

10. Adjourn

Motion to adjourn: Amanda Clark

Seconded: Chuck Cousino

Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): June 4, 2019; July 2, 2019; August 6, 2019; September 3, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

June 4, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of April and May Board meeting minutes

Motion to approve March meeting minutes: Chuck Cousino

Seconded: Travis Sterner

Ed Wengrowski abstains

None opposed

Passes

Motion to approve April meeting minutes: Matt Pace

Seconded: Eric Folks

Ed Wengrowski abstains

None opposed

Passes

Motion to approve May meeting minutes: Chuck Cousino

Seconded: Matt Pace

None opposed

Passes

3. Executive Committee Reports
 - a. Presidents report: (Matt)



i. EPA Decentralized MOU Conference Call

Call will be tomorrow. Will be able to provide update at next board meeting.

ii. National Decentralized Wastewater Workforce Meeting

Meeting is happening at NEHA conference. Amanda Clark is the only regulator member on workforce meeting. We had hoped for more regulator representation.

b. Treasurers Report (Amanda)

Amanda reports

\$3700 collected this month, very few members are expected to be removed.

\$1000 outstanding

\$9900 in checking

\$21000 in savings

Amanda requests \$750 for hotel to attend NEHA conference to participate in National Decentralized Wastewater Workforce Meeting and represent SORA and its members' interests

Motion to approve up to \$800 for Amanda to attend the NEHA conference to participate in National Decentralized Wastewater Workforce Meeting and represent SORA and its members' interests:

Chuck Cousino

Seconded: Matt Pace

None opposed

Passes

c. Secretary Report (Jeremy)

Waiting on Treasurer to finish list of who has paid and who hasn't, then Jeremy will remove unpaid members.

4. Standing Committee Reports:

a. Membership (Chris)

Chuck Cousino reports -Chris Edwards has been reaching out to states. Still trying to contact AZ.

Discussion: state regulators bringing a county level regulator to NOWRA conference. The Board is supportive of this concept. Work needs to be done to work out the details. More discussion to come.

b. Conference Planning (Chuck)



Chuck Cousino reports -Chuck missed last committee meeting. SORA meeting will be Sunday. Will begin developing agenda and plan for meals.

CPOW (Colorado onsite group) is working on field trip options for Wednesday. So far tentative options are:

CSU campus in Fort Collins –graywater facility

Yogurt facility –wastewater facility

New Belgium Brewery –wastewater facility

Next committee meeting will be next Monday.

5. COI Report (Dick)

Dick Bachelder reports:

Two focuses for industry: NOWRA conference & combined listserv

Discussion: FujiClean may be a good COI to recruit.

Clearstream has dropped off. NSF has been added on to COIs.

6. Ad hoc Committee Reports:

a. Website (Matt)

Matt Pace reports –ClearStream has been removed from website. NSF has been added.

b. Retirees (Ed)

c. Policy (Chuck)

Working on modifying listserv policy to include combined COI/regulator listserv. Expect to send draft out to Board for review soon. Hopefully done by next month.

7. New Business:

EPA is going to revise Voluntary Management Guidelines. SORA will likely be asked for input at some point. Steven Berkowitz will plan to update the Board.

Will they include data from next census? Not sure, but likely not.

8. Old Business:

We should review the strategic plan to make sure we're on track. We will put this on next month's agenda.



9. Action Item Review:

10. Adjourn

Motion to adjourn: Amanda Clark

Seconded: Eric Folks

None opposed

Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): July 2, 2019; August 6, 2019; September 3, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

July 2, 2019

2:30 PM Eastern Standard Time

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Board Roll Call: President Region 6 Matt Pace (OK), Past President/At Large **Mary Clark (VT)**, Region 8 Chuck Cousino (CO), Region 1/Treasurer Amanda Clark (CT), Region 10/Secretary **Jeremy Simmons (WA)**, Region 2 **Ed Wengrowski (NJ)**, Region 3 Travis Sterner (MD), Region 4 Steven Berkowitz (NC), Region 5 **Mike Mettler (IN)**, Region 7 Eric Folks (MO), Region 9 **Chris Edwards (KY)**, Tribal **Michael Bolt (NC Cherokee)**, Canadian Provinces Derek Smith (Manitoba).

Invited Guests: **Dick Bachelder (COI Rep.)**, **Sheryl Ervin (COI Rep. back-up)**, **Ed Corriveau (Retirees)**, Ann D'Alfonso (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of previous meeting minutes

▪ Motion made by: Amanda Clark Seconded by: Chuck Cousino

3. Executive Committee Reports
 - a. Presidents report: (Matt)
 - i. EPA Decentralized MOU Conference Call



- Guida Mahgoub is moving on from the EPA wastewater position.
- Septic Smart is still scheduled for September.
- Talked about the EPA grant money that was used to work in the Alabama Black Belt.
- Groundwater Protection Council provided a presentation to inform others what they are doing regarding the MOU. Presentations will be made available when Matt receives them.

ii. NESC Survey

- This has been put out on the web and everyone is encouraged to fill out the survey.

b. Treasurers Report (Amanda)

- 3 people paid today, but 13 people are being removed from the listserv.
- Amanda has sent out the spreadsheet identifying who is being removed as well as an aging summary report. Ed Corriveau and 5 folks from Virginia are working with us to retain their membership.
- Checking: \$10,113.53 Savings: \$21,148.63
- Amanda is going to look into finding a new bank to meet our needs of having multiple members in different areas to have access to the account.

c. Secretary Report (Jeremy)

- No comment on this due to Jeremy's absence.

4. Standing Committee Reports:

a. Membership (Chris)

- No comment on this due to absence.

b. Conference Planning (Chuck)

- SORA Fees: Eric Casey stated rates may be raised approximately \$25.00 per person. SORA is looking to stipend \$100.00 per regulator instead of \$75.00 as was done in the past. We will be billed for up to 30 individuals and \$3,000.00 will be the maximum amount SORA will be billed regardless of attendance.
- Sheryl Ervin, Jeanie Allen, and Dick Bachelder is working together to get a food budget together.
- Social Event – Eric Casey was going to look into getting SORA an adequate area. Eric will follow up with Chuck.
- Chuck will look into getting a phone secured for the meeting.



- Nominations for “outstanding service” awards need to be submitted to Chuck or Matt.
- Nominations for a President Elect should also be submitted to Chuck or Matt.

5. COI Report (Dick)

- No comment on this due to Ed W. absence.

6. Ad hoc Committee Reports:

a. Website (Ann)

- Ann is going to send out information (Google Analytics???) regarding how the website is working and what group of people are viewing the site.
- Ann met with Dave (website designer) to improve our website for our COIs. There is money in the budget for this.
- Clearstream has been removed and NSF has been added to the website.

b. Retirees (Ed)

- No comment due to Ed C’s absence

c. Policy (Chuck)

i. Review SOP #4

- Discussion regarding the SOP #4 was made and revisions were documented by Chuck. Motion made to approve the changes.
- Motion: Steven Berkowitz Seconded: Amanda Clark

7. New Business: Strategic plan review

- Strategic plan review will be moved to next meeting.
- Amanda will be involved in the EPA Decentralized Workforce Meeting at the NEHA conference in Nashville, TN.
- Steven stated the first meeting regarding the EPA manual update is coming up.

8. Old Business:

9. Action Item Review:

10. Adjourn



- Motion: Chuck Cousino Seconded: Amanda Clark

Future Meeting Dates for 2019 (First Tuesday of each month): August 6, 2019; September 3, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

August 6, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 **Ed Wengrowski** (NJ), Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of July meeting minutes
3. Executive Committee Reports

- a. Presidents report: (Matt)

Ed Wengrowski has resigned from SORA and Mary Clark is retiring. Ed effective immediately, Mary at the end of August.

Discussion: Board may convene a special meeting to appoint new board members if any board member resigns before their term end. We could reach out to Region 2 people to recruit board representation.

Mary is looking at replacing her and one other person

Decentralized Partnership MOU meeting next month

- b. Treasurers Report (Amanda)

No official report -everyone has paid or has been removed

- c. Secretary Report (Jeremy)

July meeting notes will be sent out for review for September meeting



Board: Member list should be ready by the end of September. Jeremy will it to the Board asap and by end of September to membership.

Discussion: webpage list of regional reps should only have one regional rep.

4. Standing Committee Reports:

a. Membership (Chris)

We are waiting on final numbers for the conference. We will target states that were dropped due to nonpayment.

b. Conference Planning (Chuck)

Sent email to members noticing that sora – NOWRA conference registration is open.

SORA has set \$3000 aside for regulators' reduced registration. This will cover 30 members. NOWRA will cover the reduced rate for any members over 30 who request the reduced rate.

Chuck is visiting conference facility next week to view optional rooms for SORA events.

Discussion: we need to invite EPA to our business meeting and SORA mixer event.

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:

a. Website (Ann)

No report

b. Retirees (Ed)

No report

c. Policy (Chuck)

i. SOP 4 discussion

This SOP was approved at last meeting. A board member subsequently recommended an amendment. The board reviewed this amendment and voted on its inclusion:

Motion to approve revised: Chuck Cousino

Seconded: Chris Edwards



None opposed.

Passed

7. New Business:

a. Award nominations

~~b. Summary of EPA Decentralized Workforce meeting (Amanda)~~

EPA is developing a smart septic challenge to look at automation's role in nitrogen reduction for residential applications. EPA is starting workshops on this.

Discussion: how much response does EPA get to these challenges? –Unsure.

Is this a follow up to the EPA nitrogen sensor challenge? –It doesn't appear that they are connected, but they seem related.

EPA is looking at updating the Voluntary Management Guidelines. We aren't sure if they've decided to move forward with this or not.

c. Strategic plan review

8. Old Business:

9. Action Item Review:

10. Adjourn

Motion to adjourn: Chuck Cousino

Seconded: Eric Folks

None opposed

Meeting adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): September 3, 2019 @ 3:15 eastern time; October 1, 2019; October 13, 2109. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

September 3, 2019

3:15 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), Past President/At Large **Mary Clark** (VT), Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT) **Ann D'Alfonso** is **Amanda's proxy**, Region 10/Secretary **Jeremy Simmons** (WA), Region 2 *Vacant*, Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of July and August meeting minutes

Motion to approve July meeting minutes as modified: Chuck Cousino

Seconded: Ann D'Alfonso

Abstained: Jeremy Simmons

None opposed

Passes

Motion to approve August meeting minutes as modified: Chuck

Seconded: Ann D'Alfonso

Abstained: Jeremy

None opposed

Passes

3. Executive Committee Reports
 - a. Presidents report: (Matt)
 - i. Joint regulator/COI listserv



Listserv is ready to roll out. We need to send a message to COIs letting them know that it is ready and another to all members of the new listserv

ii. Retiree access to regulator listserv

Listserv is being posted to by members with read-only access. Secretary is directed to adjust listserv access to make non-voting members have read only access.

iii Add-on issues: Membership

Motion to move Chris Edwards to Board Member at Large position: Matt Pace

Seconded: Ann D'Alfonso

None opposed

Passes

Need a 2019-2020 president-elect for the conference. We will discuss at next meeting.

b. Treasurers Report (Ann)

Ann reports. Treasurer data as expected.

c. Secretary Report (Jeremy)

Member list is being updated. It will be sent out as soon as possible. Joint-COI-Regulator listserv is up and ready to roll out.

4. Standing Committee Reports:

a. Membership (Chris)

Working with Indiana. Got an inquiry from Texas.

b. Conference Planning (Chuck)

Working with NOWRA planning group. Another meeting tomorrow. Will finalize meeting agenda then. Chuck has visited the facility and looked for a room for our SORA business meeting. He has found a good room and an outdoor space as an alternative (if the weather is nice).

SORA has negotiated to pay up to \$3000 to support reduced registrations for regulators. There is a MOU for this.



Motion: Approve MOU and direct Matt Pace to sign it: Chuck Cousino

Seconded: Ann D'Alfonso

None opposed

Passes

5. COI Report (Dick)

Dick is working on an email to COIs re: joint list.

6. Ad hoc Committee Reports:

a. Website (Ann)

Have updated website with new pictures, updated format for the (webpage) member list. Have posted meeting notes to current.

Website shows updated COI list

Added new tab for EPA MOU information. Might change that to "EPA Partnership" and include SepticSmart stuff.

Web designer made several templates to use to cycle new formats through.

b. Retirees (Ed)

No report

c. Policy (Chuck)

Nothing to report –no action

7. New Business:

a. Award nominations

Send award nominations to Matt. These awards are for people that do good work in their positions.

b. Strategic plan review

Will be looking for new chair for this committee. Committee will then restart work.

8. Old Business:

9. Action Item Review:

10. Adjourn



Motion to adjourn: Chuck

Seconded: Travis

None opposed

Adjourned

Future Meeting Dates for 2019 (First Tuesday of each month): October 1, 2019; October 13, 2109; November 5, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

October 1, 2019

2:30 PM Eastern Standard Time

Board Roll Call: President Region 6 **Matt Pace** (OK), At Large *Vacant*, Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 *Vacant*, Region 3 **Travis Sterner** (MD), Region 4 **Steven Berkowitz** (NC), Region 5 **Mike Mettler** (IN), Region 7 **Eric Folks** (MO), Region 9 **Chris Edwards** (KY), Tribal **Michael Bolt** (NC Cherokee), Canadian **Provinces Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda
2. Approval of September meeting minutes

Motion to approve September minutes with changes noted: Matt Pace

Seconded: Chuck Cousino

3. Executive Committee Reports

- a. Presidents report: (Matt)

- i. Officer elections and board replacements

Discussion: review officer election procedures since we will be doing this at the business meeting.

- b. Treasurers Report (Amanda)

Amanda reports -2020 budget is prepared. Recommend using federal per diem rate for President's per diem reimbursement.

Motion to send \$264 check to Matt Pace for NOWRA costs

Seconded: Steven Berkowitz

None opposed



Passes

Increased Awards budget from \$100 to \$300.

Finalized 2019 income.

\$8686 in checking

\$21,150 in savings

Discussion: should we consider covering Board members' conference registration fees?
We could/should consider having an open conversation with the members at the business meeting.

c. Secretary Report (Jeremy)

Rolled out combined COI-Regulator listserv

Changed permissions for nonvoting members to read only (if they write to the list it will be sent to the listserv moderator for approval)

Member list is late. Jeremy will get the Word version out asap.

4. Standing Committee Reports:

a. Membership (Chris) –No report Discussion: Conversation has happened with representatives from 10 counties in Texas. They want to join as a group. Discussion continues.

b. Conference Planning (Chuck)

Last planning meeting this Thursday. Meeting rooms and meals figured out. Do we need tickets for the SORA mixer? It would be a good idea. We'll plan to do that.

5. COI Report (Dick)

Dick reports –it was a good decision to hold off on advance billing to COIs for sponsorship at the conference.

6. Ad hoc Committee Reports:

a. Website (Ann) –No report

b. Retirees (Ed) –No report

c. Policy (Chuck) –Committee not active



7. New Business:

a. Strategic plan review

Discussion: USDA is planning to release new funds through the 502 & 504 loans in North Carolina. This may be happening in other places too.

8. Old Business:

9. Action Item Review:

10. Adjourn

Adjourned (no motion)

Future Meeting Dates for 2019 (First Tuesday of each month): October 13, 2019; November 5, 2019; December 3, 2019. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

November 5, 2019

2:30 PM Eastern Standard Time

Board Roll Call: Past President Region 6 **Matt Pace** (OK), Region 9 *Vacant*, Region 8 **Chuck Cousino** (CO), Region 1/Treasurer **Amanda Clark** (CT), Region 10/Secretary **Jeremy Simmons** (WA), Region 2 *Vacant*, Region 3 **Travis Sterner** (MD), Region 4 **Chris Edwards** (KY), Region 5 **Mike Mettler** (IN), President Region 7 **Eric Folks** (MO), At Large *Vacant*, Tribal **Michael Bolt** (NC Cherokee), Canadian Provinces **Derek Smith** (Manitoba).

Invited Guests: **Dick Bachelder** (COI Rep.), **Sheryl Ervin** (COI Rep. back-up), **Ed Corriveau** (Retirees), **Ann D'Alfonso** (KS)

Green = Present

Red = Absent

1. Review/edit meeting agenda

No quorum. No votes held this meeting.

2. Approval of October meeting minutes

Review of October Meeting Minutes and the Business Meeting notes. Corrections provided to Secretary.

3. Executive Committee Reports

a. Presidents report: (Matt)

i. Officer elections and board replacements

Discussion: Region 2 Board member position remains unfilled.

ii. EPA request for assistance with NESC

NESC would like SORA to apply for funding assistance from EPA. NESC doesn't qualify for the funding request. (FY 2019 Training and Technical Assistance to Improve Water Quality and Enable Small Public Water Systems to Provide Safe Drinking Water, Funding Opportunity Number: EPA-OW-OGWDW-19-03).

Jeannie Allen joined meeting.

Discussion:

What role would SORA play? How much work would be involved? Would a contract be needed?



-SORA would be Principle. SORA would responsible party and ultimately liable. SORA could subcontract with WVU (or someone else) to do actual work.

Board decided to Table decision until future meeting with quorum. Discussion: Board is concerned with taking on this responsibility/liability without having the capacity to provide appropriate oversight.

iii. Committee start up

b. Treasurers Report (Amanda)

No report

c. Secretary Report (Jeremy)

No report

4. Standing Committee Reports:

a. Membership (Chris)

No report

b. Conference Planning (Chuck)

i. Conference Business meeting worked well. The Sunday timeslot worked well.

5. COI Report (Dick)

No report

6. Ad hoc Committee Reports:

a. Website (Ann)

Reviewed website updates

b. Retirees (Ed) –No report

Discussion: Ed is scheduled for surgery and is not able to fully participate. Board will reach out to Mary Clark for participation.

Conference Business meeting worked well. The Sunday timeslot worked well.

c. Policy (Chuck)

No report



7. New Business:
 - a. Strategic plan review
8. Old Business:
9. Action Item Review:
10. Adjourn

Adjourned –no motion

Future Meeting Dates for 2019 & 2020 (First Tuesday of each month): December 3, 2019; January 7, 2020. All meetings will start at 2:30 P.M. EST.



SORA Board Meeting Minutes

December 3, 2019

2:30 PM Eastern Standard Time

Board Roll Call:

Region 1/Treasurer: Amanda Clark (CT), Region 2: Vacant,
Region 3: Travis Sterner (MD), Region 4: Chris Edwards (KY), Region 5: Mike Mettler (IN),
Region 6/Past President: Matt Pace (OK), Region 7/President: Eric Folks (MO),
Region 8: Chuck Cousino (CO), Region 9: Vacant, Region 10/President Elect: Jeremy Simmons (WA),
Tribal: Michael Bolt (NC Cherokee), Canadian Provinces: Derek Smith (Manitoba)
Invited Guests: Dick Bachelder (COI Rep.), Sheryl Ervin (COI Rep. back-up), Ed Corriveau (Retirees), Ann D'Alfonso (KS)

Green = Present

Red = Absent

Note: Go To Meeting will not load for about half of the attendees present at the beginning of the call. Eventually most members got on the webinar.

1. Review/edit meeting agenda
2. Approval of October meeting minutes
 - a. October

Motion to approve October Minutes: Chuck Cousino

Seconded: Matt Pace

None opposed: Passes

- b. November

Changes noted and provided to Secretary

Motion to approve November Minutes: Chuck Cousino

Seconded: Matt Pace

None opposed Passes

Discussion: Do the Business Meeting Minutes need to be approved at the next board meeting or the next Business Meeting? Board decided that Business Meeting Minutes are approved at the next board meeting.



3. Executive Committee Reports

a. Presidents report: (Eric)

i. Officer elections and board replacements

1. Region 2

Amanda will look touch base with contacts in NY to solicit participation.

2. Region 9

Chuck will solicit participation at upcoming Arizona Conference at the end of January.

3. At-large consideration: Marcia Degen,

Marcia has been approved by her organization to join SORA Board. We will invite Marcia to the January meeting to ask her if she is interested in joining the Board and hold a Board vote.

Tribal –Michael Bolt has not attended a meeting in several meeting and does not respond to our messages. We will look for a member to represent tribal communities. Michael will be listed as the rep. until a replacement is found

Discussion: Board needs to recruit a replacement for the Treasurer position. Look for creative solutions. Maybe a co-treasurer scenario?

Strategic committee: Amanda will contact Mary Clark regarding her involvement with the committee as well as the Ad Hoc Retirees committee. Travis Sterner will consider being committee chair and respond during the January meeting.

Membership committee: Remove Jeremy Simmons and Paul Cannon from this committee. Chris Edwards is the Chair of this committee.

Policy: Chuck is chair. Marie Christine Bilanger has not responded. Remove: Fred Vengrouskie

ii. Committee start-up

b. Treasurers Report (Amanda)

Regulator Membership invoices have gone out. COI invoices will go out in the coming weeks.



Checking: \$6815

Savings: \$21226

Annual budgets are about \$10,000 so savings is about two years of annual costs.

Motion to approve Treasurer's report: Matt Pace

Seconded: Chuck Cousino

None Opposed: Passes

c. Secretary Report (Jeremy)

Will hand over Secretary duties to Matt starting in January

4. Standing Committee Reports:

a. Membership (Chris)

Will start having meetings soon

b. Conference Planning (Chuck)

Will start having meetings shortly after NOWRA initiates its meetings for the 2020 conference

5. COI Report (Dick)

Amanda reports: Some COIs did not know that they were expected to pay for sponsorship of the SORA event. They possibly did not receive the email or a call. Discussion: we should be gracious and try to ensure that all COIs understand that we value their partnership. We will send an email/letter to the specific COI that questioned the billing, apologizing for the confusion and letting them know that it was our mistake and that no payment is due. The President will send this.

The Board sees this as an opportunity to improve communications with COIs. Chuck Cousino will contact both Dick Bachelder and Jeanne Allen to see how this can be improved.

6. Ad hoc Committee Reports:

a. Website (Ann)

The website is updated. New COI is listed. It now says accepting applications for 2020 membership.

b. Retirees (Ed)

No report



c. Policy (Chuck)

No report

7. New Business:

a. Strategic plan review

Need to get this committee restarted to ensure that we routinely review our goals. Will discuss more in January.

8. Old Business:

Discussion of NESC grant discussion from November meeting. Do we need to have a formal vote? Discussion: we don't have the capacity to do this kind of work at this time. We may be able to do this in the future. We could use the grant to fund a support staff position to perform oversight. The Board supports this work and the possibility of SORA involvement but not at this time.

9. Action Item Review:

- Amanda will send out ppt for EPA Decentralized Meeting 12.4.19 for comment due by COB today.

10. Adjourn

Motion to adjourn: Matt Pace

Seconded: Amanda Clark

None opposed: Passes

Future Meeting Dates for 2019 (First Tuesday of each month): January 7, 2020; February 4, 2020. All meetings will start at 2:30 P.M. EST.

Board of Directors 2019-2020

<i>Representative Area</i>	<i>Member</i>	<i>3 Year Term Expiration</i>
Region 1	Amanda Clark (CT)	2022
Region 2	Vacant	2020
Region 3	Travis Sterner (MD)	2021



Region 4	Chris Edwards (KY)	2022
Region 5	Mike Mettler (IN)	2020
Region 6	Matt Pace (OK)	2022
Region 7	Eric Folks (MO)	2022
Region 8	Chuck Cousino (CO)	2021
Region 9	Vacant	
Region 10	Jeremy Simmons (WA)	2020
Canada	Derek Smith	2020
Tribal	Michael Bolt (NC Cherokee)	2019
At Large	Vacant	

Officers (1 Year Term, * Indicates 2 Year Term)

President	Eric Folks (MO)	2020
President-Elect	Jeremy Simmons (WA)	2020
Past President	Matt Pace (OK)	2020
Secretary*	Matt Pace (OK)	2021
Treasurer*	Amanda Clark (CT)	2021

Standing Committees (5-Member, 2 Year Term, elected by Board)

- **Strategic Planning** Chair Mary Clark (RET), Amanda Clark (CT), Nicholas Huber (OK), James Cruver (COI-Salcor), Nick Noble (COI-Orenco), Jeanne Allen (Presby), Ed Corriveau (RET)
- **Conference Planning** Chair Chuck Cousino(CO), Mike Mettler (IN), Eric Folks (MO), Randy Trox (OR), Sheryl Ervin (COI-Bio-Microbics), Dick Bachelder (COI-Infiltrator Systems), Jim King (Eljen)
- **Membership** Chair Jeremy Simmons (WA), Chris Edwards (KY), Dave Cotton (MI), Denise Wright (IN), Dick Bachelder (COI-Infiltrator), Paul Cannon (Norweco)

Ad Hoc, (Indefinite term):

- **Captains of Industry (COI)** Dick Bachelder (Infiltrator), all other COI members
- **Retirees** (Chair) Ed Corriveau and Russ Martin
- **Policy** (Chair) Amanda Clark (CT), Chuck Cousino (CO), Mike Mettler (IN), Dick Bachelder (COI-Infiltrator), Marie Christine Bilanger (Premier Tech Aqua), Duncan Welch (MS), Marcia Degen (VA), Fred Vengrouskie (Presby)