SORA Board Meeting Agenda  
Jan. 2, 2024 2:30 PM - 4:00 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

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Or dial:

United States

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Board Roll Call:

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| Region 1: Amanda Clark (CT) | Region 9: *Treasurer:* Michael Broussard (NM) |
| Region 2: Stephen Marshall (NY) | Region 10: Jeremy Simmons (WA) |
| Region 3: Past *President*: Travis Sterner (MD) | Tribal: Vacant |
| Region 4: Chris Edwards (KY) | Canadian Provinces: Derek Smith (Manitoba) |
| Region 5: Mike Mettler (IN) | At Large*:*  Lance Gregory (VA) |
| Region 6: Nicolas Huber (OK) | Eric Casey: Executive Director |
| Region 7: Eric Folks (MO) | Secretary: Marcia Degen (Retiree) |
| *Region 8: President:* Chuck Cousino (CO) |  |

Invited Guests: **Dick Bachelder/ Sheryl Ervin (COI Rep.),** Dave Cotton (membership chair)

1. Approval of meeting agenda: Eric F. moved to approve agenda as written. Nick H. second
2. Approval of November 14, Annual meeting minutes: Michael B. moved to approve minutes as written, Mike M. second
3. Approval of December 5, Board Mtg. minutes Chris E. moved to approve minutes with changes. Derek S. second.
4. Executive Committee Reports
   1. President’s report: (Chuck) Looking to move some projects forward this year
   2. Treasurer’s Report: (Michael)
      * 1. Member renewal billing cycle
        2. Status of closing Wells Fargo account; February, 2024 target date? (Michael/Amanda)
      1. 2024 membership/COI billing status in process. Payments will be going to First Internet Bank (FIB)
      2. Status of COI billing for Tuesday event; To be settled by Chuck, Jeremy, Michael B. and Eric C. at the conclusion of board meeting.
      3. Invoice status:
      4. Current account balances:
         1. Savings: $33,376 (FIB)
         2. Checking: $3,582 (FIB); $9, 211 (Wells Fargo
         3. Receivables Still collecting and working out issues
   3. Secretary’s Report: (Marcia)
      1. Listserv maintenance; transfer manager (Jeremy/Marcia) Jeremy confirmed that bulk files can be uploaded to listserv
   4. Executive Director’s Report (Eric C.):
      1. Website updates – will be loading items from EPA MOU Renewal meeting, removing dropped COIs
      2. Workforce grant update None to report. Expect decision some time in Jan or early Feb.
      3. Exec. Dir. contract status; extended? (Chuck/Eric C.)
      4. Other
5. Standing Committee Reports:
   1. Membership (Dave/Eric C.);
      1. Online application status – still being revised
      2. Share privileges for Google docs; Awaiting response from support provider of doing this.
      3. Edits to draft “membership page” – still in revision
   2. Conference Planning (Eric C. Jeremy); First meeting mid-January
   3. Strategic Planning (Travis):
6. COI Report (Dick/Sheryl)
   1. Invoice balances; status of billing/payments Determined that unpaid 2023 invoices should be voided
7. Ad hoc Committee Reports:
   1. Website (Eric C.): See above
   2. Newsletter (Eric C., Michael B., Mike M.): Eric hopes to launch first edition soon
   3. Policy (Chuck):
8. Old Business:
   1. Discussion of product reviews. (Eric F., Michael) Still working on this.
      1. Michael to develop proposal
      2. Outreach to COIs to see what would be helpful
   2. EPA Decentralized MOU signing; Dec. 5 – 6 (Eric C.) Eric C. represented SORA at signing. . Several new MOU partners were added to partnership, MOU workplans were updated as was the Septic System area on EPA website. Announced new public dashboards for public to access SRF information. Materials from the website to be posted on SORA website.
   3. NEHA monthly magazine; (Eric C.) Spoke with Dave Dyjack (NEHA CEO) at EPA meeting. They are open to idea. Will connect with him in January
9. New Business:
   1. Listserv limited access website location (Eric C.) Working on this with web page consultant
   2. New Ad hoc committee on OWTS funding options (Lance) No report
10. Action Items:
11. Adjourn – 3:25 pm

**Meeting Dates for 2024 (First Tuesday of each month):** All meetings will start at 2:30 P.M. EST.

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| January 2 | July 2 |
| February 6 | August 6 |
| March 5 | September 3 |
| April 2 | October 1 |
| May 7 | November 5 |
| June 4 | December 3 |