SORA Board Meeting Minutes
June 4, 2024, 2:30 PM - 4:00 PM (EST)

Please join my meeting from your computer, tablet or smartphone on our NEW LINK:

[**meet.google.com/kcw-zpda-jia**](https://urldefense.proofpoint.com/v2/url?u=http-3A__meet.google.com_kcw-2Dzpda-2Djia&d=DwMFaQ&c=sdnEM9SRGFuMt5z5w3AhsPNahmNicq64TgF1JwNR0cs&r=Ql4DNW5Hwu446L6nYkPQPuc5xkBTRoR0OS83slKg9vk&m=86u3N3yo8539qgPG5Z_6q6xlxwAb4aIKGbLcLu8ieiWy5ZxjTO2WfilyxLis48Wc&s=1dxzawjFpKKsO-BakjPJ5AIi03XZmo-K7QC7pjep43A&e=)

Or dial:

More phone numbers: https://tel.meet/kcw-zpda-jia?pin=2479096131574

Board Roll Call:

|  |  |
| --- | --- |
| **Region 1: Amanda Clark (CT) and Rebecca A., proxy** | **Region 9: Michael Broussard (NM), *Treasurer*** |
| **Region 2: Stephen Marshall (NY)** | **Region 10: Jeremy Simmons (WA)** |
| **Region 3: Travis Sterner (MD), *Past President*** | **At Large*:*  Lance Gregory (VA)** |
| Region 4: Chris Edwards (KY) | Tribal: Chris Sams (Cherokee Nation) |
| **Region 5: Mike Mettler (IN)** | Canadian Provinces: Derek Smith (Manitoba) |
| **Region 6: Nicholas Huber (OK), *President-Elect*** | ***Executive Director*: Eric Casey** |
| Region 7: Eric Folks (MO) | ***Secretary*: Marcia Degen (Retiree)** |
| **Region 8:Chuck Cousino (CO), *President*** |  |

Invited Guests: **Dick Bachelder**/ Sheryl Ervin (COI Rep.), Dave Cotton (membership chair)

1. Approval of May 7, Board Mtg. minutes: motion by NH to approve as is: SM second. So moved.
2. Executive Committee Reports
	1. President’s report: (Chuck)
		1. CWSRF webinar; 5/15/2024, General informational mtg. No real new info
		2. Updated member list sent to EPA; per request; Thank you Michael
	2. Treasurer’s Report: (Michael)
		1. Invoice status
		2. Members: Noted that Tennessee and Park County CO needs emails checked. Following up on outstanding invoices (Danna R, Oregon, CT,2-COIs, NC, Chad M.)
		3. Current account balances:
			1. Savings: 31,413.69
			2. Checking: 13,568.64
			3. Receivables 49,930.03
			4. Budget – working on budget for next year based on current actual expenditures. See June Treasurer’s report.
	3. Secretary’s Report: (Marcia)
		1. Listserv Items
			1. Share privileges for Google docs; Status?
			2. COI; contact list complete?
	4. Executive Director’s Report (Eric C.):
		1. Website updates
			1. Site modifications via WordPress; status? Met with Dave Nojac(?) and had good conversation to address several issues.
			2. Was “untrusted site” issue addressed? SSL has expired and DN can generate a new certificate to restore the trusted site status.
			3. Dream host; confirm need for $5/mo. Charge – DN thinks we need to maintain the $5 for the website to keep it up and running.
			4. All of the minutes through May are loaded on the website. He’s planning to start a members only page and this will post to that.
			5. Newsletter articles are all loaded and ready to launch. Testing it. Eric demo’d the newsletter.
			6. Members only page. Set it up so every member has an account on the website. Can bulk upload member list from Michael’s list to be able to access member’s only area. They would need to register as a user on the site with a unique passcode. Discussed what could be in members only – SORA listserv surveys for example.
			7. Discussion about the address for SORA. Eric had changed to Eric’s mailing address, but the official address is the Glastonbury CT address for tax purposes. Will need to change it back. Payments need to continue to CT. Michael will send to Eric.
		2. Workforce grant update; NOWRA – no word yet from EPA
		3. SORA-specific email for Exec. Dir. The new Exec. Dir. email is: wecasey@soraus.com; include in newsletter to membership.
		4. NEHA add status – no activity
3. Standing Committee Reports:
	1. Membership (Dave/Eric C.);
		1. Member, online application status. Working as intended? Is site contacting Marcia, Michael, Eric, Dave? – have not met yet. Need to lay out the process – map it out. Include Becka. Also need to update the language. Marcia provided a diagram that Dave developed.
		2. Dave Cotton is retiring from state service and as membership chair. Looking for a replacement. Amanda may have some ideas for a replacement.
	2. Conference Planning (Eric C./Jeremy);
		1. Tuesday evening event location; status; Eric is evaluating options with three venues
			1. Food/Bev.; Once venue is determined, Eric will forward info
		2. Room block booking fast at the host hotel
	3. Strategic Planning (Travis):
		1. n/a
4. COI Report (Dick/Sheryl) Per email:
	1. Dick will be following up with COIs and request comments for SORA
5. Ad hoc Committee Reports:
	1. Newsletter status (Eric C., Michael B., Mike M.)
		1. New tab for newsletter on webpage – will put it on members only page
	2. OWTS Funding; (Lance, Eric C.); Status; Draft email to send out to SORA to Board. Recent EPA fund for small disadvantaged communities – allotment for each state. This fund can be used for private well replacements. Non-competitive so VDH will be applying for the private well funding. Lance recommended folks find if their state has accessed it or not.
	3. Policy (Chuck): No report.
6. Old Business:
	1. National Waste Alliance; NAWT program; Status report, Nicholas (OK) – he put together comments and sent to NAWT. MASSTC in Barnstable – Nick toured the facility and alternative systems in neighborhoods nearby. Had 12 different installations. Several passive N reduction systems.
7. New Business:
	1. Dave Cotton retiring and resigning from SORA Membership chair.
	2. Move July meeting to July 9th to avoid the holiday.
8. Action Items:
	1. From February meeting:
		1. Lance to send out invite to membership to the new Ad hoc Committee – Lance sent draft email for review.
9. Adjourn –

**Meeting Dates for 2024 (First Tuesday of each month):** All meetings will start at 2:30 P.M. EST.

|  |  |
| --- | --- |
| ~~May 7~~ | September 3 |
| June 4 | October 1 |
| July 9 | November 5 |
| August 6 | December 3 |