



## SORA Board Meeting Agenda December 3, 2024, 2:30 PM - 4:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone on our NEW LINK:

[meet.google.com/kcw-zpda-jia](https://meet.google.com/kcw-zpda-jia)

Or dial: (US) +1 337-935-2148 PIN: 229 931 842#

More phone numbers: <https://tel.meet/kcw-zpda-jia?pin=2479096131574>

Board Roll Call: 1:30-1:35

Region 1: Amanda Clark (CT); Becka A.	<b>A,P</b>	Region 9: Michael Broussard (NM), <i>Treasurer</i>	<b>P</b>
Region 2: Stephen Marshall (NY)	<b>A</b>	Region 10: Jeremy Simmons (WA)	<b>P</b>
Region 3: Travis Sterner (MD),	<b>P</b>	At Large: Lance Gregory (VA)	<b>P</b>
Region 4: Chris Edwards (KY)	<b>A</b>	Tribal: Chris Sams (Cherokee Nation)	<b>A</b>
Region 5: Mike Mettler (IN)	<b>A</b>	Canadian Provinces: *Derek Smith (Manitoba)	<b>A</b>
Region 6: Nicholas Huber (OK), <i>President</i>	<b>P</b>	<i>Executive Director</i> : Eric Casey	<b>P</b>
Region 7: Eric Folks (MO)	<b>A</b>	<i>Secretary</i> : Kambridge Stephens (At Large)	<b>P</b>
Region 8: Chuck Cousino (CO), <i>Past President</i>	<b>P</b>	<i>*President-Elect</i>	

Invited Guests: Dick Bachelder(P)/ Sheryl Ervin (COI Rep.); Membership chair: vacant; Marcia Degen (P)

1. Approval of November 12, 2024, Annual Business meeting notes. **1:35-1:38**

a. Motion to approve: Chuck C., second: Travis S.

b. Minutes from November have not been approved. Will approve them during January's meeting.

2. Executive Committee Reports

a. President's report: (Nicholas) **1:38-1:40**

i. No report.

b. Treasurer's Report: (Michael) 1:40-1:45

i. Invoice status

1. Members

a. Member status: N. Carolina, Illinois



- i. Chuck C: Emails were sent but no response. N Carolina has several people.
      - ii. Michael B: sent an email with a pledge. Thinks Illinois was sent information but hasn't responded. Need to make sure we have the right email contacts.
    - 2. COI, Membership updates?
    - ii. Current account balances:
      - 1. Savings:
      - 2. Checking:
      - 3. Receivables:
    - c. Secretary's Report: (Marcia/Kambridge) 1:45-1:47
      - i. Marcia: created a Google Drive and dumped relevant information. Meeting set up to discuss transfer on 12/ 6/2024.
    - d. Executive Director's Report (Eric C.): 1:47-1:48
      - i. Website updates
        - 1. Members only page; need to determine if this option is needed; cost/benefit analysis. Mtg. w/ Marcia, Becka, Michael?
        - 2. Discussion regarding inclusion of a link to state OWTS regs on our webpage. Michael working to create a Quickbooks spreadsheet for this next year. Coordinate w/Eric C.
        - 3. Membership application: Share privileges for Google docs; Status? This is in regard to who gets the notification when someone submits an application. Need to modify to ensure that application gets to all appropriate individuals. Updated application form?
      - ii. Eric C: Not much has been done. Will set up a separate meeting to discuss.
  - 3. Standing Committee Reports: 1:48-1:50
    - a. Membership (Eric C.);
      - i. Member, online application status. Working as intended? Is site contacting Marcia, Michael, Eric, Becka? Updated language on form? Status?



- b. Conference Planning (Eric C./Jeremy);
  - i. Eric C: not at the point where we are planning, yet.
- c. Strategic Planning (Travis):
  - i. Travis S: nothing to report.
- 4. COI Report (Dick/Sheryl): 1:50-2:03
  - a. Response from COI contacts regarding a suggested modification to annual dues to cover both membership and event costs?
    - i. Dick: honor the request that dues (invoices) are paid separately and not jointly. Will send the email to the COI before year's end regarding the payment of dues and ask for feedback about the reception to have a more formal record for the minutes.
    - ii. Eric C: SORA cost came under budget, 2,700 budget for 3,200. That was with additional people and food left over.
    - iii. Dick B: all 13 COIs were present for event.
    - iv. Chuck C: have \$207/person for the next SORA event.
    - v. Dick B: Widening the scope of attendees to the SORA event?
    - vi. Chuck C: Invite EPA, SORA memberships, COIs, USDA
    - vii. Dick B: NOWRA brass, people who do presentations?
    - viii. Chuck C: would \$250 cover everything?
    - ix. Dick B: \$300 would cover everything but would like to get more information before deciding.
    - x. Email going out to the captains:
      - 1. The annual dues covering the event costs.
    - xi. Agrees to expanding the invite list to the SORA event but in a selective way.
      - 1. Feedback was mostly positive, only criticism was the narrowness of the event space.
- 5. Ad hoc Committee Reports: 2:03-2:08



- a. Newsletter status (Eric C., Michael B., Mike M.)
  - i. Eric C: 6 articles planned.
    - 1. Funding task force
    - 2. EPA MOU activities
    - 3. National waste alliance, NAWT
    - 4. Secondary safety issue, Dave Lence
    - 5. SORA in Spokane
    - 6. ?
  - ii. New tab for newsletter on webpage?
  - iii. content
- b. OWTS funding options (Lance, Eric C.);
  - i. Working on platform to distribute a survey to our membership.
  - ii. Next meeting in Dec.
- c. Policy (Chuck):

6. Old Business:

- a. National Waste Alliance; NAWT program; Status report, Nicholas (OK)

7. New Business:

- a. 2025 meeting dates

8. Action Items:

- a. 2025 Budget approval: Motion to approve: Michael B., second: Chuck C.

9. Adjourn – at 2:27pm

**Meeting Dates for 2025 (First Tuesday of each month):** All meetings will start at 2:30 P.M. EST.

January 7	March 4
February 4	April 1